

Minutes of the Regular Meeting of the Board of Trustees of the Village of Lake George, NY, held on Monday, July 15, 2024 at 4:30 p.m. Zoom teleconferencing was only available in audio.

MEMBERS PRESENT: Raymond Perry, Mayor
Jose Filomeno, Trustee
Joe Mastrodomenico, Deputy Mayor – Arrived at 4:35
Alyson Miller, Trustee
John Root, Trustee

Also Present: Clerk Julie Allen, Superintendent Keith Lanfear, Chief Operator Tim Shudt, Fire Chief James Barber, Luke Mosseau, Gina Mintzer, Hugh Sullivan, Marisa Muratori, and Doni Smith.

At 4:30 p.m. Mayor Perry opened the Regular Meeting, and Trustee Filomeno led the Pledge of Allegiance.

Mayor Perry presented the minutes from the Regular Meeting held on June 17, 2024. Trustee Root made a motion, seconded by Trustee Filomeno, carried to approve the minutes from the Regular Meeting held on June 17, 2024.

VOTING **Ayes: 4** **Perry, Filomeno, Miller, Root**
 Nays: 0
 Absent: 1 **Mastrodomenico**

MOTION PASSED

Monthly reports from the Sanitation Department and Caldwell Sewer District, Superintendent of Public Works, Planning & Zoning Office, Fire Department, and parking meter collections were presented and made available to the public.

Mayor Perry asked Director of Planning and Zoning Dan Barusch to speak to the Board with his update on the DRI.

At 4:35 pm Trustee Joe Mastrodomenico arrived at the meeting.

Dan Barusch presented an Excel spreadsheet to the Board, showing them the list of all projects that are being requested to the DRI committee. In it he explained that there are five total Village projects, five Town projects, and one joint project between the Village and Town. Dan Barusch went on to explain that the call to close is on July 25, 2024. He proceeded to explain each project in depth. Dan Barusch presented the projects the Village of Lake George will be submitting:

South Canada Streetscape – the streetscape will be enhanced and go from where the Town ends down to Beach Road. This will include sidewalks, brick inlay, street lighting, trees, and bus stop shelters. Trustee Root asked if it would match the original gateway. Dan Barusch answered that the goal is to piece together components of both sides, and that the final design would be in six to nine months.

Lake Walk and Observation Deck – this would use a currently unused portion of the beach and make a walkway that would be fully ADA compliant as well as creating an observation deck. Trustee Root asked if the cost included a new roof for the pump station. Mayor Perry said that it would be upgraded to specifications required to make it into an observation deck.

Public Art Project – this would be a cost benefit project with the Lake George Association taking the lead. There would be a series of canoe installations similar to the horses in Saratoga. There would also be three murals, one behind the Gyro Hut, one re-do on lower Amherst, and the last location was still being decided. Trustee Root asked how long a mural would last to which Dan Barusch responded anywhere from five to fifteen years.

Wayfinding/Heritage Signage – the installation of signage throughout Lake George, where one side would have current location information, and the other side would have historical heritage information. The Lake George Historical Society would help with the information being posted.

Music Stage Project – this would allow for the purchase of indoor module staging to replace the stage that was lost in the recent fire at Shepard Park.

Shepard Park Amphitheater – this would be used to help any shortfall the Village may have between costs for replacing the Bandstand with the same exact structure that was in place to an upgraded structure. The upgraded structure would allow more of the lake to be seen and accommodate the needs of the musical groups.

Urban Forestry Project - this would be for the replanting of street, park, and garden trees. Mayor Perry said that he wanted to take a moment and thank Trustee Miller, Judy Gearwar, and Monica Proctor for all the hard work they have done.

Trustee Root asked when the next LPC meeting would be. Dan Barusch responded that it is in August at the school.

Dan Barusch went on to say that if all projects were submitted and the Village was given all it asks for, the Village would need to come up with a little more than the \$1.5M the Village had already committed to.

Mayor Perry asked Gina Mintzer to speak regarding the resolution she wanted to present to the Village Board. Ms. Mintzer said there were rumors that the Village Board was considering eliminating the weekly fireworks during the summer. In response to this, and to support the continuation of the fireworks, the Lake George Chamber of Commerce created a resolution and asked the Village Board to also continue to support the weekly summer fireworks. Gina Mintzer read the resolution to the Village Board.

Trustee Miller said that she would like to see a study done on the noise pollution created by the fireworks. She said she would like to see the effect it has on wildlife.

Mayor Perry asked for a motion to support the continuation of the fireworks.

Trustee Filomeno, seconded by Trustee Mastrodomenico, offered the following resolution:

RESOLUTION NO. 162, 2024

BE IT RESOLVED, that the Board of Trustees of the Village of Lake George hereby supports the resolution created by the Lake George Regional Chamber of Commerce and its support of the weekly Fireworks display during the summer months in the Village of Lake George.

VOTING	Ayes: 3	Perry, Filomeno, Mastrodomenico
	Nays: 0	
	Abstain: 2	Miller, Root

RESOLUTION NO. 162, 2024 ADOPTED.

July 15, 2024

Mayor Perry presented the resolutions for consideration.

- Employee handbook update – reimbursement for prescription safety glasses.

Trustee Miller, seconded by Trustee Root, offered the following resolution:

RESOLUTION NO. 163, 2024

BE IT RESOLVED, that the Village Board hereby approves amendments to the Village Employee Handbook as follows:

Section VI - Rules & Regulations

C. Dress Code

1. Safety glasses shall be worn at all appropriate times. The Village will reimburse full-time employees up to \$300. per year for the purchase of prescription safety glasses. Safety glasses must meet ANSI code Z871.1.

VOTING **Ayes: 5** Perry, Filomeno, Mastrodomenico, Miller, Root
 Nays: 0

RESOLUTION NO. 163, 2024 ADOPTED.

July 15, 2024

Explanation: New Material is underlined. Deleted Material is ~~crossed out~~.

- Adirondack Car Show Parking Passes

Trustee Mastrodomenico, seconded by Trustee Root, offered the following resolution:

RESOLUTION NO 164, 2024

WHEREAS the Village of Lake George hosts the Adirondack Nationals Car Show annually, and it is scheduled for September 5-8, 2024; and

WHEREAS seasonal attendees and owners wish to park their vehicles for extended periods of time, overnight and for numerous days on our public streets, and

WHEREAS, these vehicles occupy paid metered spaces,

BE IT RESOLVED that the Village Board of Trustees of the Village of Lake George does hereby agree to issue Parking Permits “PP’s” set at the following fees:

- Passenger vehicles only \$150. each
- Trailers will not be permitted on Canada Street.
- Trailers or any other vehicles using more than one parking space \$500.
- Trailers can be parked at the REC Center for \$25. each.

BE IT FURTHER RESOLVED that the PP’s will be valid Tuesday September 3-8, 2024, only.

7-15-24 regular

VOTING **Ayes: 5** **Perry, Filomeno, Mastrodomenico, Miller, Root**
 Nays: 0

RESOLUTION NO. 164, 2024 ADOPTED. **July 15, 2024**

- Retirement payment William Ovitt

Trustee Root, seconded by Trustee Miller, offered the following resolution:

RESOLUTION NO. 165, 2024

BE IT RESOLVED that the Board of Trustees of the Village of Lake George, NY hereby authorizes a payout in the amount of \$5,047.00 to William Ovitt for his balance of sick, vacation, and personal time as follows less his past due health insurance premiums:

Sick & Personal	72 hours x .5 = 36 x \$25.75 = \$927.00
Vacation	160 hours x \$25.75 = \$4,120.00

BE IT FURTHER RESOLVED that the Board of Trustees of the Village of Lake George, NY hereby authorizes a transfer from the Compensated Absences Reserve to cover the amount needed to reimburse A5110.0100 Street Maintenance Personnel Services account for the payout of William Ovitt if needed.

VOTING **Ayes: 5** **Perry, Filomeno, Mastrodomenico, Miller, Root**
 Nays: 0

MOTION PASSED.

RESOLUTION NO. 165, 2024 ADOPTED. **July 15, 2024**

- Smith Street Light Pole

Trustee Mastrodomenico, seconded by Trustee Filomeno, offered the following resolution:

RESOLUTION NO. 166, 2024

WHEREAS, there is a need for illumination at the Prospect Mountain Trail Head on Smith Street;

BE IT RESOLVED that the Board of Trustees of the Village of Lake George, NY, hereby authorizes the installation of a streetlight by National Grid on Smith Street, Lake George, NY at Pole #3, wattage LED to be 118 Watts, and authorizes it to be added to the street light account #3913663101.

VOTING **Ayes: 5** **Perry, Filomeno, Mastrodomenico, Miller, Root**
 Nays: 0

RESOLUTION NO. 166, 2024 ADOPTED. **July 15, 2024**

- Updated Special Events Application Forms

Mayor Perry, seconded by Trustee Miller, offered the following resolution:

RESOLUTION NO. 167, 2024

BE IT RESOLVED, that the Village Board hereby approves amendments to the Village Special Events Application as follows:

VILLAGE OF LAKE GEORGE

APPLICATION

SPECIAL EVENTS – PUBLIC ASSEMBLAGE

USE OF VILLAGE FACILITIES – USER FEES

PLEASE READ PRIOR TO APPLICATION

THE ENTIRE APPLICATION MUST BE SUBMITTED FOR ANY USE OF THE VILLAGE FACILITIES.

EVERY INDIVIDUAL, BUSINESS, OR ORGANIZATION WISHING TO HOLD ANY EVENT WITHIN THE VILLAGE THAT INCLUDES THE USE OF PUBLIC AND/OR PRIVATE FACILITIES MUST FILL OUT OF THIS APPLICATION. THE EVENT ISN'T CONSIDERED OFFICIAL UNTIL YOU HAVE VILLAGE BOARD APPROVAL. THE VILLAGE BOARD MAY EXEMPT LOCAL NON-FOR-PROFIT ORGANIZATIONS FROM THE PAYMENT OF FEES. TRANSIENT VENDORS ARE NOT PERMITTED WITHIN THE VILLAGE OF LAKE GEORGE UNLESS ASSOCIATED WITH A LICENSED SPECIAL EVENT. **SIMILAR OR COMPETING EVENTS ARE NOT PERMITTED.**

NO PERMIT WILL BE DEEMED COMPLETE UNTIL WE HAVE VILLAGE BOARD APPROVAL, THE REQUIRED INSURANCE CERTIFICATE, AND HAVING ALL FEES PAID. PLEASE SEE REVERSE FOR INSURANCE REQUIREMENTS.

ALL VENDORS MUST HAVE A VENDOR PERMIT THROUGH THE VILLAGE OF LAKE GEORGE.

❖ **FOOD AND/OR ALCOHOL VENDORS MUST HAVE THESE DOCUMENTS IN ORDER TO OBTAIN A VENDOR PERMIT FROM VILLAGE HALL: COMPLETED APPLICATION WITH PAYMENT OF \$50.00, DEPT. OF HEALTH PERMITS (FOOD), PROOF SHOWING THEY HAVE A TAX ID WITH NYS, AND LIQUOR LICENSE (ALCOHOL).** Read & Initial _____

❖ **ALL CRAFT VENDORS MUST HAVE THESE DOCUMENTS IN ORDER TO OBTAIN A VENDOR PERMIT FROM VILLAGE HALL: COMPLETED APPLICATION WITH PAYMENT OF \$50.00 AND PROOF SHOWING THEY HAVE A TAX ID WITH NYS.** Read & Initial _____

IF USING SHEPARD PARK, PLEASE DETERMINE IF YOU ARE A MAJOR OR MINOR EVENT BY THE FOLLOWING CRITERIA.

[] MINOR EVENT: LIVE MUSIC WITH ONE BAND, SOUND, ORAL PRESENTATION, WEDDING, BEACH EVENT

[] MAJOR EVENT: FESTIVAL W/ SEVERAL BANDS, LIVE MUSIC, TENTS, VENDORS, ACTIVITIES, SOUND, IMPACTS SIDEWALKS, METERS

IF YOU HAVE ANY QUESTIONS ABOUT ANY OF THE ABOVE, PLEASE CALL OUR SPECIAL EVENTS CLERK, DEBONNAY MEYERS AND/OR MAYOR RAYMOND PERRY AT 518-668-5771 PRIOR TO FILING APPLICATION.

FOR VILLAGE USE:

Event Name: _____ Date(s): _____

Time(s): _____

Any items needed from DPW or REC

Examples for DPW include: *what roads will be closed, where and how many meters will be bagged, etc.*

Examples for REC include: *what fields are requested, porta-potties, dumpster, etc.*

Village of Lake George
Application for Use of Community Facilities/Special Events

READ ATTACHED REQUIREMENTS AND RETURN APPLICATION TO:
Village of Lake George ATTN: Debonnay Meyers – P.O. Box 791 – Lake George, NY 12845

PLEASE COMPLETE BOTH SIDES

Today's Date: _____ Name of Event: _____

Date(s) Requested: _____ **Facility Requested:** _____

Name of Organization or Individual: _____

Time of Event: _____ (AM) (PM) To _____ (AM) (PM) Supervisor in charge: _____

Total Time of Facility Usage: _____

Mailing Address: _____

Telephone: (Day) _____ (Night) _____ (CELL AT EVENT) _____

Web site (for public use): _____ Email(for office use only) _____

INFORMATION ABOUT YOUR INTENDED USE OF MUNICIPAL FACILITIES

If you are **not** using municipal facilities but are having a public event at a private property location, please check the box. ☐

If you **are** using municipal facilities, please check the box. ☐

What is the Purpose of Use of our facilities? _____

Total Participants Expected: Adults _____ Children _____

Is material, equipment or labor required from the municipality? Please check the box that applies to you.

☐ YES

☐ NO

If you checked the box "yes", please move to next page for details.

Are Vendors included? Yes ___ No ___ If yes, how many? ___

Please be advised that a vendor list sheet must be provided to the Special Events Clerk at least 30 days prior to your event. If you have any last-minute additions, please let the clerk know. Please be advised that all food and craft vendors must APPLY for a Vendor Permit and MUST be approved by the Village. **A PENALTY MAY BE IMPOSED FOR VENDORS PRESENT BUT NOT LISTED (\$135-14)**

AGREEMENT

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/She agrees to be responsible to the Village of Lake George for the use and care of the facilities. He/She, on behalf of _____ (Organization) does hereby covenant and agree to defend, indemnify and hold harmless the Village of Lake George from and against any and all liability, loss, damages, claims, or actions (including costs and attorney fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Lake George's property, facilities, and/or services by _____ (Organization).

- 1. Noise Levels -75 dB (A) measured out-of-doors from a distance of 50 feet from the source. No Village property use permitted after 10:00pm.**

2. **Vehicles Prohibited** - Only those vehicles necessary to transport heavy equipment, musical instruments/speakers will be permitted in Park. No more than 2 (two) private vehicles allowed and must park on south entry drive.
3. **Alcoholic Beverages Prohibited** – No alcoholic beverages will be permitted in the park or vehicles therein without a waiver and prior authorization from the Village Board.
READ & INITIAL _____
4. **No Tents, Structures, Heavy Equipment, Lights, Amplification or Other Accessories Are Permitted Without Prior Authorization.**
5. **Shepard Park Users** - No stakes are to be used to secure tents or canopies. Any damage caused by the above uses will be charged to the permittee.

I have read and agree to the above:

Signature of Organization's Representative

Address:

Telephone:

DO NOT WRITE BELOW THIS LINE

Approved: Date _____ Fee Paid? _____
Raymond Perry, Mayor

USER FEES (PAYABLE IN ADVANCE)

All user fees are per day unless otherwise noted. Additional fees may be charged. Please check items requested.

1. **Shepard Park without alcohol** (Includes stage, electricity, bathrooms)
 ____ October 1 - May 15 \$250 per day
 ____ May 16 - September 30 \$500 per day
 ____ Wedding Ceremony only (stage use, under 20 guests) \$100 per day
****For a wedding ceremony in Shepard Park, Recreation Center, and/or Blais Park, please go to page 8 and fill it out before submitting application. Depending on your requests, there could be additional fees.**

2. **Shepard Park with alcohol waiver for sale & use** (Includes stage, electricity, bathrooms)
 ____ October 1 - May 15 \$500 per day
 ____ May 16 - September 30 \$1,000 per day
Alcohol waiver is found on page 4. Please have promoter and caterer sign and return to the office.

3. **Parking Lot Use**
 ____ Beach Road Parking Lot \$2,000 per day

4. **Road Closures**
 ____ Canada Street (Route 9) \$1,500 per day
 ____ All (4) lanes on Beach Road \$1,500 per day
 ____ Two lanes (Southbound) on Beach Road \$750 per day
 ____ Two lanes (Northbound / Lakeside) on Beach Road \$750 per day
 ____ All other Village backstreets \$500 per day

5. **Reserving meters**
 \$50.00 per day per parking space on streets
 \$70.00 per day per parking space for municipal parking lots

If you would like overnight parking on streets, add an additional \$50.00 to the cost.

6. Blais Park

____ without electricity \$50.00 per day
____ with electricity
\$100.00 per day

****For a wedding ceremony in Shepard Park, Recreation Center, and/or Blais Park, please go to page 8 and fill it out before submitting application. Depending on your requests, there could be additional fees.**

7. Public Docks 6 public docks in total with 2 sides per dock. \$100.00 per dock side per day

____ **Sept. - May: How many docks?** ____ **Sides?** ____.

____ **June - Aug.: How many docks?** ____ **Sides?** ____ \$200.00 per dock side per day

If you would like electricity, add an additional **\$50 per dock per day**. (\$50 x ____ = \$ ____ x ____ = \$ ____)

Total: \$ ____ **Total w/ electricity: \$** ____ # of docks \$ for 1 day # of days total \$ add'l

8. Village Hall Downstairs Meeting Room

____ Monday through Friday 8:30AM - 4:00PM **\$25.00 per day**

9. Mobile Stage Use on Village property (24x32) Go to page 10 for details.

\$ ____

10. Special Requests

____ Parade: Please fill out parade permit application on page 9. Beginning price **\$250.00**. \$ ____

____ Other? Please itemize _____

\$ ____

\$ ____

11. Recreation Center Please review the fees on page 5 and review page 6 for our rules.

\$ ____

12. Firehouse Meeting Room Please inquire with firehouse about availability. If date is available, please fill out application form and return to Village Hall for review.

\$ ____

TOTAL DUE:

\$ ____

**GUIDELINES FOR SERVING OF ALCOHOLIC BEVERAGES
DURING SPECIAL EVENTS**

1. The promoter or caterer must produce a letter from NYS Alcohol and Beverage Control Board at least seven (7) days in advance of the event.
2. Caterer must produce **Liquor Liability** policy in a minimum amount of \$1,000,000, \$3,000,000 aggregate and Liability Insurance.
3. There will be a detailed map produced outlining the size, location and portion of all structures, vans, etc. relative to the sale, including tables, etc.
4. The exact dates, hours and type of beverages sold are needed. Note: limited to beer and wine only.
5. The area designated must be confined and controlled to exclude the sale to minors.
6. All beverages must be confined to an area agreed in advance by the Village and promoter. This area must be signed: "Alcoholic beverages prohibited beyond this point."
7. The Village agrees to provide appropriate containers and dispose of all cups, containers, etc.

I have read the above and agree to the terms therein.

Promoter

Caterer

Mayor Raymond Perry

Date

FEE SCHEDULE FOR USE OF THE RECREATION CENTER

The Recreation Center is located on 124 Transfer Station Road in Lake George, NY 12845. Please be advised that the applicant must be present for the total length of the event. Before filling out the application, please contact the Village Hall and see if there's availability for the dates you're requesting. Fees are due when approval from the Village Board is granted.

Fees are as follows:

Rental Use for Village & Town of Lake George Residents		
For Special Events (e.g. tournaments)	\$250.00 + location price + maintenance fee	
Practice Facility Use	\$25.00 + location price + maintenance fee	
Concession Stand Use	\$50.00 per day	
Maintenance Fee	\$50.00	
Wedding Ceremony	\$75.00	
Softball Fields Location Price per field	\$100.00	
Soccer Fields Location Price per field	\$50.00	
Football Fields Location Price per field	\$50.00	
Lean Area Location Price	\$50.00	
Dog Park Location Price	\$75.00	

**** Applicant must provide proof of residency to have resident prices. ****

Rental Use for Non-Residents		
For Special Events (e.g. tournaments)	\$500.00 + location price + maintenance fee	
Practice Facility Use	\$100.00 + location price + maintenance fee	
Concession Stand Use	\$75.00 per day	
Maintenance Fee	\$100.00	
Wedding Ceremony	\$100.00	
Softball fields Location Price per field	\$125.00	
Soccer Fields Location Price per field	\$75.00	
Football Fields Location Price per field	\$75.00	
Lean Area Location Price	\$75.00	
Dog Park Location Price	\$100.00	

Please review the rules and regulations for usage of our fields at the Recreation Center. It is located on page 6 of the application. Please put an initial beside each bullet indicating you understand the rules and regulations we have in

place in addition to signing and dating the document. If you have any questions on use of the Recreation Center, please contact the Special Events Clerk at 518-668-5771.

TOTAL DUE: \$_____

BALL FIELD USE-LAKE GEORGE RECREATION CENTER

- ____ 1. Use of all ball fields will be restricted to approved organizations only by securing a Facilities Use Permit from the Village of Lake George. The Facilities Use permit will be given to the applicant if a Special Event Application is approved by the Village Board, and if all fees and all insurance documentation have been submitted and processed. Such application must be submitted at least **one month** in advance and provide proof of insurance, any fees, and names of supervisors in charge. Town and Village of Lake George organizations will be given preference for specific dates.
- ____ 2. The sale of refreshments, use of coolers, grills, or other devices are strictly prohibited unless you have Village Board approval. The request must be written in the application.
- ____ 3. No vehicles are permitted inside the fence area except Village service equipment.
- ____ 4. All approved users will be responsible for complying with the following:
- A.** Supervision by designated individuals during all periods of use. Children not involved in ball field use must be supervised by a parent or guardian.
 - B.** Maintain order, enforce rules, and ensure fields are left as they were found. No throwing stones or other objects.
 - C.** Preparation of all fields of play.
 - D.** Picking up all litter, etc. following that day's use and depositing it in provided containers.
 - E.** Be responsible for reimbursing or making repairs to any permanent damage caused by the use.
 - F.** Ensure the area is secure and all property returned to its proper place, e.g., keys, score pads, etc.
 - G.** Lock ball field gates after use.
- ____ 5. **No** alcoholic beverages.

I have read the above and agree to the terms therein.

Signature

Date

**USE OF FIREHOUSE MEETING
ROOM**
***PLEASE BE SURE TO COMPLETE THE ENTIRE
FACILITIES USE APPLICATION***

NAME OF EVENT: _____ NAME OF ORGANIZATION: _____

DATE OF EVENT: _____ HOURS OF EVENT: _____

NAME OF PERSON IN CHARGE: _____ CONTACT # (during event): _____

ADDRESS: _____ PHONE# (for office use): _____

_____ EMAIL: _____

MEMBER OF FIRE DEPARTMENT, COMPANY, OR AUXILIARY? YES NO

PLEASE READ THE FOLLOWING REQUIREMENTS:

1. This is a **CARRY IN, CARRY OUT** facility. All clean-up is to be done by the applicant. A \$100 deposit is required. If no clean-up is needed by our employees, the deposit will be refunded.
2. Kitchen privileges are **ONLY** available to the volunteer firemen or auxiliary. All others may use the counters, sink, microwave for warming and temporary storage in refrigerator. Any damage will be charged to the applicant.
3. Only tabletop decorations allowed. Nothing taped or tacked to the walls.
4. Capacity: **81** w/ tables & chairs and **170** chairs only. (Firehouse can only provide up to 50 chairs)
5. Please notify attendees to contact the person in charge for directions, information, etc. **NOT** the firehouse.
6. Please Note: In case of an emergency, firemen may need to use the meeting room at a moment's notice and may require evacuation.

I have read and agreed with the above.

Signature

APPROVED

*FEE PAID?

*DEPOSIT PAID?

DENIED

DATE

Mayor

DATE _____

Fire Dept. Meeting Rooms- \$25.00/day With kitchen - \$50.00/day \$100.00
deposit required.

Copy to be sent to Fire Chief and Fire Company President.

USE OF FIREHOUSE MEETING ROOM UPDATED 2023\\vlgServer19\Users\planning\My
Documents\Events\Notices & Forms\USE OF FIREHOUSE MEETING ROOM UPDATED 2023.docx 10/2/2023

QUESTIONNAIRE FOR WEDDINGS, NON-MUSICAL EVENTS, ETC.

Date: _____

Time: _____ AM / PM

1) HOW MANY PEOPLE DO YOU EXPECT TO ATTEND? _____

- ❖ If you plan to have your wedding reception at Shepard Park, we have stone benches. If that isn't adequate, please provide your own seating.
- ❖ If you plan to have your wedding reception at the Recreation Center, you will have to provide your own seating.
- ❖ If you plan to have your wedding reception at Blais Park, you will have to provide your own seating.

2) WHERE DO YOU PLAN TO HAVE YOUR RECEPTION? Circle one.

Blais Park

Shepard Park

Recreation Center

(Please be advised that alcoholic beverages are not permitted.)

3) DO YOU NEED ELECTRICITY? (Blais Park / Shepard Park)

Circle One: YES NO TIME FRAME? _____ AM/PM to _____
AM/PM

4) WILL YOU NEED THE P.A. SYSTEM?

Circle One: YES NO TIME FRAME? _____ AM/PM to _____
AM/PM

- ❖ If using the Village-owned microphone, a \$100 deposit is required and will be returned when microphone is brought to the Village Hall within 72 hours after the event.

5) WILL YOU NEED THE PARKING SPACES IN FRONT OF SHEPARD PARK?

Circle One: YES NO

- ❖ Must notify Village Hall at least three days before the event
- ❖ The fee is \$50.00/day per parking space and is blocked off at 7:00AM until end of event.
- ❖ Must be written on

6) WILL YOU BE DECORATING THE STAGE AND PARK?

Circle One: YES NO

- ❖ All decorations, trash, flowers, etc. must be cleaned up within 2 hours of event end
- ❖ If not cleaned, a fee will be billed for our DPW labor and materials.

NOTES:

- ❖ Guests can park on the back streets or at James Street Lot and will have to feed the meter. You can pay the meters or pay using ParkMobile app.
- ❖ Please remember Shepard Park is in the middle of the Village. There will be noise, traffic, and pedestrians in and around the park at all times. Use of the park does not "close" the park.

7-15-24 regular

PARADE PERMIT

PLEASE BE SURE TO COMPLETE THE ENTIRE FACILITIES USE APPLICATION

Please be advised that you will be charged \$250.00 as a beginning parade fee. Depending on what roads you request, can and will alter the price. The final price will be determined once all roads have been listed and you include how many hours they will be closed.

These are our fees for Road Closures all day per day for any Special Event.

Canada Street (Route 9)	\$1,500 per day
All (4) lanes on Beach Road	\$1,500 per day
Two lanes (Southbound) on Beach Road	\$750 per day
Two lanes (Northbound / Lakeside) on Beach Road	\$750 per day
All other Village backstreets	\$500 per

day

NAME OF ORGANIZATION: _____

DATE OF PARADE: _____ HOURS OF PARADE: _____

ROADS/STREETS CLOSED? Circle One: YES NO Which ones? _____

PARADE ROUTE: _____

❖ Please provide pictures showing your route. Pictures are required for application review.

CONTACT PERSON: _____ CONTACT # DURING EVENT: _____

WILL THERE BE ANY ITEMS DISTRIBUTED ALONG THE PARADE ROUTE? (e.g. candy thrown to children) Circle One: YES NO If yes, what items? _____

WILL TRAFFIC CONTROL BE PROVIDED? (e.g. Warren County Sheriff) Circle One: YES NO
Describe: _____

❖ You may be directed to contact DOT to obtain a permit

HAVE ALL AFFECTED MUNICIPALITIES BEEN CONTACTED? ____YES ____NO

____ APPROVED

*FEE \$ _____

*FEE PAID? _____

____ DENIED

DATE PAID

Raymond Perry, Mayor

Date

VILLAGE OF LAKE GEORGE, NEW YORK
Mobile Stage Rental

7-15-24 regular

CHECK ONE:

- ☐ FESTIVAL SPACE USE: NOT-FOR-PROFIT
☐ FESTIVAL SPACE USE: FOR-PROFIT
☐ USE OUTSIDE VILLAGE: MUNICIPALITY

NAME OF USER: _____

PHONE: _____

DATES: _____

Thank you for choosing Village of Lake George for your event production company. The following is an outline to process your contract:

1. Customers must return the mobile stage rental form **with 50% of the total cost of the rental to the Village office.** (Example: 50% of total cost \$2,500 = \$1,250 due) Once received, the mobile stage rental form will be brought before the Village Board for approval and/or denial.
2. Once approved by the Village Board, customers must sign an indemnification document, a contract between the Village and the customer, **AND** provide liability insurance for the stage at least 30 days prior to the start of the event. The contract will be sent to the customer for them to initial and sign our rules and regulations for using our mobile stage.
3. Any deposit checks returned for non-sufficient funds (NSF) will void the contract.
4. Cancellations: If the customer cancels after and/or during the stage set up (within 30 days of the event), 50% of the cost will be kept by the Village as a non-refundable deposit. If the customer cancels in advance (before the 30 days and before the stage set-up), the Village will keep 10% of the cost as a non-refundable deposit.
5. The Village reserves the right to adjust the fees for local Not-for-Profit organizations.

Location	Profit or Non-for-Profit	1 st Day	2 nd Day or more	Mileage
In Wood Park & In Town / Village	Profit	\$2,500	\$750	N/A
In Wood Park & In Town / Village	Not-for-Profit	\$1,250	\$500	N/A
Use out of Town/Village	Municipality-Warren County Other Municipality	\$1,500 \$1,750	n/c n/c	@\$10.00/mi

TOTAL FEE THIS CONTRACT	AMOUNT OF \$ BROKEN DOWN:
1 ST Day:	
Total Additional Days:	
Set-up:	
Mileage:	
Total fee due:	

Office Use Only:

Amount Due: _____

Check/Cash # _____

Date: _____

Was the request approved or denied? _____

Approved Denied

Mayor Signature: _____

INSURANCE REQUIREMENTS FOR SPECIAL EVENTS

1. Applicant must provide CGL policy with the following coverage:

\$1,000,000 per occurrence

\$2,000,000 aggregate

Must name Village of Lake George as Additional Insured.

Must be provided by a New York State-approved company.

2. Applicant must provide CGL policy with the following coverage:

\$1,000,000 per occurrence

\$2,000,000 aggregate

Must name Village of Lake George as Additional Insured.

Must be provided by a New York State-approved company.

Not For Profit – Applicant must provide proof of Not-For-Profit status on letterhead.

VOTING

Ayes: 5

Perry, Filomeno, Mastrodomenico, Miller, Root

Nays: 0

RESOLUTION NO. 167, 2024 ADOPTED.

July 15, 2024

- Water Department Duty & pay re-alignment

Mayor Perry asked Water foreman Chris Buckley to explain what he was looking to do in his department. Foreman Buckley stated that he currently has an outstanding crew that work well together. He explained that the Water Department had budgeted for one more full-time employee. He said he felt that rather than adding one more full-time employee he would like to have Mike Sabo return full-time seasonal. He said he would also like to offer one of his current full-time employees more pay. There was discussion among the Board, and they asked the opinions of the Chief Operator Chief Shudt and Superintendent Keith Lanfear. Chief Operator Shudt said that he felt it would be setting a bad precedent to offer more money to a relatively new employee. He felt that the new employee was still under probation, and that it would be a bad precedent to offer an increase. Superintendent Lanfear agreed with Chief Operator Shudt and said that we should at least wait until the six-month probationary period was over and then reassess. He also said that he would prefer a full-time employee over a full-time seasonal employee.

Mayor Perry, seconded by Trustee Root, offered the following resolution:

RESOLUTION NO. 168, 2024

BE IT RESOLVED, that the Board of Trustees approves hiring a part time seasonal person instead of full-time for the Water Department:

Mike Sabo- Water Laborer, Full-time Seasonal

VOTING

Ayes: 5

Perry, Filomeno, Mastrodomenico, Miller, Root

7-15-24 regular

Nays: 0

RESOLUTION NO. 168, 2024 ADOPTED.

July 15, 2024

At 5:58 pm Trustee Filomeno left the meeting.

- Wood Park employee pay

Mayor Perry explained that employee Dave Goodsell had worked for the Village for several years and that at a recent department head meeting the request had come forward to offer Mr. Goodsell a raise.

Mayor Perry, seconded by Trustee Root, offered the following resolution:

RESOLUTION NO. 169, 2024

BE IT RESOLVED that the Board of Trustees hereby approves the following pay increase effective July 17, 2024: Dave Goodsell from \$18.00 to \$20.00 per hour.

VOTING Ayes: 4 Perry, Mastrodomenico, Miller, Root
Nays: 0
Absent: 1 Filomeno

RESOLUTION NO. 169, 2024 ADOPTED.

July 15, 2024

- Green County Commercial Bank Serial Bond Payment

Trustee Root, seconded by Trustee Miller, offered the following resolution:

RESOLUTION NO. 170, 2024

BE IT RESOLVED, that the Village of Lake George Board of Trustees hereby authorizes payment to Green County Commercial Bank or the Serial Bond for the Fire Rescue Truck A#02313886 to be paid at the next available payroll.

VOTING Ayes: 4 Perry, Mastrodomenico, Miller, Root
Nays: 0
Absent: 1 Filomeno

RESOLUTION NO. 170, 2024 ADOPTED.

July 15, 2024

- Fire Dept- Knox Co. Key Box

Fire Chief Jim Barber presented a quotation from Knox Company for a key defender system and yearly iCloud service. He went on to explain that Knox Company is the system that the local businesses use and that to be compatible, the Fire department must also use the same brand. He explained that the system allows for master keys to local businesses be stored in order to gain access in case of fire.

Trustee Mastrodomenico, seconded by Trustee Root, offered the following resolution:

RESOLUTION NO. 171, 2024

7-15-24 regular

WHEREAS, the Village of Lake George Fire Department requires access into local businesses should there be a fire; and

WHEREAS, the company local businesses use to keep key access secure is Knox Company of 1601 W. Deer Valley Rd., Phoenix AZ, 85027, and it is not compatible with other brands;

BE IT RESOLVED the Board of the Village of Lake authorizes the purchase of a Key Defender system in the amount of \$4,605. for installation and \$584. annual license with money coming from account A.3410.0400.

**VOTING Ayes: 4 Perry, Mastrodomenico, Miller, Root
 Nays: 0
 Absent: 1 Filomeno**

RESOLUTION NO. 171, 2024 ADOPTED. July 15, 2024

- Warren County & Village tourism agreement

Trustee Miller, seconded by Trustee Root, offered the following resolution:

RESOLUTION NO. 172, 2024

WHEREAS, the Village Board of the Village of Lake George would like to enter into an agreement with the County of Warren For Tourism Promotion and Tourist and Convention Development Funds for a share of the 2024 Occupancy Tax revenues.

WHEREAS the Occupancy Tax Coordination Committee has approved the 2024 Occupancy Tax Spending Plan approved on Resolution 198 on June 21, 2024, and the County will disburse the sum of One Hundred Fifty Thousand Dollars (\$150,000.), payable within thirty days of execution of the intermunicipal agreement in accordance with the terms and provisions of the Agreement;

BE IT RESOLVED, that the Village Board hereby approves and authorizes Mayor Perry to execute the agreement with the County of Warren on behalf of the Village of Lake George for the period of January 1, 2024 through December 31, 2024.

**VOTING Ayes: 4 Perry, Mastrodomenico, Miller, Root
 Nays: 0
 Absent: 1 Filomeno**

RESOLUTION NO. 172, 2024 ADOPTED. July 15, 2024

- Water Dept – Aqueous approval for cleaning MR tank

Trustee Mastrodomenico, seconded by Trustee Root, offered the following resolution:

RESOLUTION NO. 173, 2024

WHEREAS, the Village of Lake George Water Department requires the MR tank to be cleaned per the recommendation of DOH; and

WHEREAS, the company coming in at the lowest cost for the service being Aqueous Infrastructure Management of 11 Ridge Hill Road, Assonet, MA 02702 for a cost of \$8,675.00;

BE IT RESOLVED the Board of the Village of Lake authorizes the cleaning service being completed Aqueous Infrastructure Management of 11 Ridge Hill Road, Assonet, MA 02702 for a cost of \$8,675.00;

VOTING Ayes: 4 Perry, Mastrodomenico, Miller, Root
Nays: 0
Absent: 1 Filomeno

RESOLUTION NO. 173, 2024 ADOPTED. July 15, 2024

- Suozzo, Doty & Associates – Bradley Street Pump – approval to invoice Town Water Customers.

Trustee Mastrodomenico, seconded by Trustee Root, offered the following resolution:

RESOLUTION NO. 174, 2024

WHEREAS the Board of the Village of Lake George has approved the proposal by Suozzo, Doty, and Associates Professional Services in preparing a feasibility report for the Village Water Department to replace the Bradley Street Water Booster Pump Station; and

WHEREAS the cost to complete the study will be \$9,000;

BE IT RESOLVED, that the Village Board hereby approves invoicing all Town Water customers to cover the cost of the feasibility study.

VOTING Ayes: 4 Perry, Mastrodomenico Miller, Root
Nays: 0
Absent: 1 Filomeno

RESOLUTION NO. 174, 2024 ADOPTED. July 15, 2024

- Suozzo, Dotty, & Associates – Proposal 24-025 – WWTP As-Built Plan Revisions

Trustee Root, seconded by Trustee Miller, offered the following resolution:

RESOLUTION NO. 175, 2024

WHEREAS the Wastewater Treatment Plant needs engineering assistance to update the As-Built for the WWTP,

BE IT RESOLVED, that the Village Board hereby approves a proposal in the amount of up to \$9,000. from Suozzo, Doty, & Associates for Professional Services to provide engineering services to the Village Sewer Department.

VOTING Ayes: 4 Perry, Mastrodomenico Miller, Root
Nays: 0
Absent: 1 Filomeno

RESOLUTION NO. 175, 2024 ADOPTED.

July 15, 2024

- Suozzo, Doty, & Associates – Proposal 24-046 – WWTP On–Call Engineering services

Trustee Mastrodomenico, seconded by Trustee Root, offered the following resolution:

RESOLUTION NO. 176, 2024

WHEREAS the Wastewater Treatment Plant needs an on-call engineering firm to help with various tasks;

BE IT RESOLVED, that the Village Board hereby approves a proposal in the amount of up to \$7,500. from Suozzo, Doty, & Associates for Professional Services to provide engineering services to the Village Sewer Department.

VOTING	Ayes: 4	Perry, Mastrodomenico Miller, Root
	Nays: 0	
	Absent: 1	Filomeno

RESOLUTION NO. 176, 2024 ADOPTED.

July 15, 2024

- Permission – Paving Bid

Mayor Perry, seconded by Trustee Miller, offered the following resolution:

RESOLUTION NO. 177, 2024

BE IT RESOLVED, that the Board of Trustees of the Village of Lake George approves going out to bid for CHIPS Paving for the DPW department.

VOTING	Ayes: 4	Perry, Mastrodomenico Miller, Root
	Nays: 0	
	Absent: 1	Filomeno

RESOLUTION NO. 177, 2024 ADOPTED.

July 15, 2024

Mayor Perry presented the special events and facilities use applications for review.

Trustee Miller, seconded by Trustee Mastrodomenico offered the following resolution:

RESOLUTION NO. 178, 2024

BE IT RESOLVED, that the Village Board hereby approves the following Special Event/Facilities use contingent upon receipt of all fees, insurance and other necessary documents:

Charles R Wood

- Country Fest, John Myers, August 17 & 18, 2024

VOTING	Ayes: 4	Perry, Mastrodomenico Miller, Root
	Nays: 0	
	Absent: 1	Filomeno

RESOLUTION NO. 178, 2024 ADOPTED. July 15, 2024

Trustee Root, seconded by Trustee Miller offered the following resolution:

RESOLUTION NO. 179, 2024

BE IT RESOLVED, that the Village Board hereby approves the following Special Event/Facilities use contingent upon receipt of all fees, insurance and other necessary documents:

Charles R Wood

- ADK Yoga and Music Retreat, Dave Ehmann, October 11-14, 2024

VOTING	Ayes: 4	Perry, Mastrodomenico Miller, Root
	Nays: 0	
	Absent: 1	Filomeno

RESOLUTION NO. 179, 2024 ADOPTED. July 15, 2024

Trustee Miller, seconded by Trustee Root offered the following resolution:

RESOLUTION NO. 180, 2024

BE IT RESOLVED, that the Village Board hereby approves the following Special Event/Facilities use contingent upon insurance and other necessary documents, all fees to be waived:

Shepard Park

- LGHS Prom Coronation, April 26, 2025, 9:00am – 5:00pm
- LGHS Senior Give back, May 21, 2025, 11:30am – 12:30pm

VOTING	Ayes: 4	Perry, Mastrodomenico Miller, Root
	Nays: 0	
	Absent: 1	Filomeno

RESOLUTION NO. 180, 2024 ADOPTED. July 15, 2024

Trustee Mastrodomenico, seconded by Trustee Miller, offered the following resolution:

RESOLUTION NO. 181, 2024

BE IT RESOLVED, that the Village Board hereby approves the following Street Entertainers Application:

- Alex Santiago, Blais Park, any day 6pm- 10pm

VOTING	Ayes: 4	Perry, Mastrodomenico Miller, Root
	Nays: 0	
	Absent: 1	Filomeno

RESOLUTION NO. 181, 2024 ADOPTED. July 15, 2024

Trustee Mastrodomenico, seconded by Trustee Miller, offered the following resolution:

RESOLUTION NO. 182, 2024

BE IT RESOLVED, that the Board of Trustees has approved the request from the Lake George Fire Department to hold a Bell Jar & Wheel for raising funding for their organization. The Wheel will be run during Fridays at the Lake, and the Bell Jar and Wheel will be held August 16-18, 2024.

VOTING	Ayes: 4	Perry, Mastrodomenico Miller, Root
	Nays: 0	
	Absent: 1	Filomeno

RESOLUTION NO. 181, 2024 ADOPTED. July 15, 2024

Mayor Perry presented the applications for employment and then recused himself from discussion and vote.

Trustee Root, seconded by Trustee Miller, offered the following resolution:

RESOLUTION NO. 183, 2024

BE IT RESOLVED, that the Board of Trustees approves hiring of the following employees:

- Two Full Time \$20/hour and One Full Time Seasonal \$17/hour Employee for DPW contingent on approval by both John Helms and Mayor Perry.
- Max Perry, Full Time Seasonal, Beautification laborer, \$17/hour

VOTING	Ayes: 3	Filomeno, Miller, Root
	Nays: 0	
	Absent: 1	Mastrodomenico
	Abstain: 1	Perry

RESOLUTION NO. 183 2024 ADOPTED. July 15, 2024

Mayor Perry presented upcoming training opportunities for Village employees.

Trustee Root, seconded by Mayor Perry, offered the following resolution:

RESOLUTION NO. 184, 2024

BE IT RESOLVED, that the Village Board approves Village staff to receiving training with:

- NYCOM, Saratoga Hilton, September 16-20, 2024, Julie Allen (full event) additional employee(s) – one day each, Full Course with meals, \$808., one day \$300, Room \$204/night
- AWWC, Century House, Latham, July 17, 2024, Keith Lanfear, Chris Buckley, Chris Andrews, \$75 each

VOTING	Ayes: 4	Perry, Mastrodomenico Miller, Root
	Nays: 0	
	Absent: 1	Filomeno

RESOLUTION NO. 184, 2024 ADOPTED.**July 15, 2024**

Mayor Perry said that both the Beautification and Business of the Year award nominations are due. He asked that any nominations be sent to Clerk Julie Allen before the next Board meeting so votes can be made at the August Board meeting.

Trustee Miller, seconded by Trustee Mastrodomenico, offered the following resolution:

RESOLUTION NO. 185, 2024**JULY 2024****WATER CHANGES**

JULY PENALTIES **\$462.02**

ADJUSTMENTS:

M. Kenny, Acct 4567	\$ 2.26
46 Amherst, Acct 423	\$ 1.46
K. Shapiro, Acct 4769	\$ 1.07
Brady, Acct 3731	\$ 1.09
Providence Inn, Acct 19	\$.97
Providence Inn, Acct 21	\$.52
Providence Inn, Acct 23	\$.52
A Montana, Acct 4437	\$ 1.37
Palisades, Acct 3	\$.52
Palisades, Acct 4	\$ 1.93
Palisades, Acct 5	\$.52
P. Bartholome, Acct 4274	\$ 2.08

Penalties removed; post marked before 6/31/24

The above resulted in the following Journal Entries:

DR	F0350 WATER RECEIVABLE	\$462.02
	CR F2148 WATER PENALTIES	\$462.02

DR	F1248 WATER PENALTIES	\$ 14.31
	CR F0350 WATER RECEIVABLE	\$14.31

VOTING	Ayes: 4	Perry, Mastrodomenico Miller, Root
	Nays: 0	
	Absent: 1	Filomeno

RESOLUTION NO. 185, 2024 ADOPTED.**July 15, 2024**

Trustee Miller, seconded by Trustee Mastrodomenico, offered the following resolution:

RESOLUTION NO. 186, 2024

7-15-24 regular

7/12/2024

TRANSFERS:

From:	To:	Amount:
A.1990.0400	A1910.0400	\$4,803.83
F.1990.0400	F.1910.0400	\$2,451.00

			Voucher Numbers	Checks
7/11/2024	General	\$90,551.93	242140-242147 &	39167-
	Water	<u>\$20,246.86</u>	242202	39171
		\$110,798.79		
7/16/2024	General	\$247,293.22	242094 - 242139	
	Water	<u>\$42,607.76</u>	242148 - 242199	
		\$289,900.98	242203 - 242211	
7/25/2024	General			
	Water			
		\$0.00		

Ck # 39170 - Voided for Payroll

VOTING	Ayes: 4	Perry, Mastrodomenico Miller, Root
	Nays: 0	
	Absent: 1	Filomeno

RESOLUTION NO. 186, 2024 ADOPTED.

July 15, 2024

Mayor Perry presented two local laws that he would like to make modifications to, Chapter 135, Licenses and Permits, and Chapter 182, Street Performers and Entertainers. He explained that for Chapter 135 he wanted to eliminate item D, which stated the applicant must have Board approval thirty days prior to the event. He explained that the timeline is not feasible. He also said that he wanted to insert the specification of "special event" in both items F and G for clarification purposes. He went on to say that for Chapter 182-3, he wanted to eliminate the dollar amount of the fee to avoid law changes when fees were updated. He said he also wanted to update item C under Chapter 182-7, to make it so that the hours of performance can be approved by the Mayor rather than by Board decision. He asked and it was agreed that the next Village Board meeting would also be a Public Hearing to seek approval of these changes.

Mayor Perry then went around the room and asked the people present if they had any items they wanted to go over. Trustee Miller stated that she would like to see that all Village Board meetings are posted in a visible spot on the front page of the Village website. Clerk Julie Allen said she would request Jim Mathis to update the website to reflect this request. Trustee Miller then stated that the Village employees did a great job with the clean up on July 5th. She then said she wanted to let the Board know that she had recently been working with Marisa Muratori in getting ADU's for the Village housing crisis.

Trustee Root said that he wanted to inform the Board members about the lack of police response on July 4th. He said that he had personally witnessed an attack on a woman with a stroller by a few other women. He said that he called 911 and several other people had as well but no police showed up.

Mayor Perry said that he spoke with Sherrif LaFarr and that there were five police cars and two State Troopers on duty during the July 4th celebration but that they were running nonstop from one incident to another. He said that they had agreed to have as many police officers here as we needed. Trustee Root said that he had received a phone call from the owner of Muddy Trails Beef Jerky asking if the Village could refer people to the Market on Wednesday because the attendance was small. Mayor Perry said if they presented us with the flyers, we could post them in our kiosks.

Superintendent Keith Lanfear said he just wanted to inform the Board that Shepard Park Beach received an A+ rating on the beach inspection.

Chief Operator Shudt stated that he and his department had recently helped the Town a lot. He said that there were a lot of issues that arose due to the power outages.

Fire Chief Barber said they had run into some operational issues during the fire at Shepard Park. He said that the County needed an updated call out list, so the correct people are notified in an emergency like the Shepard Park fire.

At 6:57pm Trustee Root made a motion to adjourn.

Respectfully submitted,

Julie K Allen
Village Clerk