

Minutes of the Regular Meeting of the Board of Trustees of the Village of Lake George, NY, held on Monday, June 17, 2024 at 4:30 p.m. The Zoom connection was publicized on the Village's website, listed on the agenda, but unable to connect via video due to technical difficulties. Members of the Village Board physically attended at the Village Hall

MEMBERS PRESENT: Raymond Perry, Mayor
Alyson Miller, Trustee
John Root, Trustee
Jose Filomeno, Trustee

ABSENT: Joe Mastrodomenico, Deputy Mayor

Also Present: Clerk Julie Allen, Superintendent Keith Lanfear, Chief Operator Tim Shudt, Hugh Sullivan, Jim Barber, Emily Wade, Emma Dineen, and Frank Nestro.

At 4:32 p.m. Mayor Perry opened the Regular Meeting and asked Trustee Miller to lead the Pledge of Allegiance.

Mayor Perry presented the following draft minutes: Regular Meeting and Public Hearing on May 20, 2024, and Special Meeting on May 31, 2024.

Trustee Root made a motion, seconded by Trustee Filomeno, carried by a majority, to approve the May 20, 2024 Regular and Public Hearing minutes.

VOTING **Ayes: 4** **Perry, Filomeno, Miller, Root**
 Nays: 0
 Absent: 1 **Mastrodomenico**

MOTION PASSED.

Trustee Root made a motion, seconded by Trustee Filomeno, carried by a majority, to approve the May 31, 2024 Special Meeting minutes.

VOTING **Ayes: 4** **Perry, Filomeno, Miller, Root**
 Nays: 0
 Absent: 1 **Mastrodomenico**

MOTION PASSED.

Monthly reports from the Superintendent of Public Works, Sanitation Department, Caldwell Sewer District, Director of Planning and Zoning, Fire Department, Director of Events, and Treasurers parking report for Americade were presented and made available to the public.

Mayor Perry presented several Resolutions for consideration. The Resolution for authorization of encroachment license was pulled to address separately.

- ArcGIS License – Warren County

Trustee Root made a motion, seconded by Trustee Filomeno, offered the following resolution:

RESOLUTION NO. 146, 2024

WHEREAS, Warren County is purchasing ArcGIS licensing for the Village of Lake George to improve data sharing, in the amount not to exceed \$1,000., and requires the Village of Lake George to reimburse them the same amount;

BE IT RESOLVED, the Village agrees to the Intermunicipal agreement and the reimbursement for the cost;

BE IT FURTHER RESOLVED, that the Board of Trustees of the Village does hereby authorize Mayor Perry to sign the Warren County Intermunicipal Agreement with Warren County to that effect.

**VOTING Ayes: 4 Perry, Filomeno, Miller, Root
 Nays: 0
 Absent: 1 Mastrodomenico**

RESOLUTION NO. 146, 2024 ADOPTED. June 17, 2024

- Johnathan Newell Contract

Trustee Root, seconded by Trustee Miller, offered the following resolution:

RESOLUTION NO. 147, 2024

BE IT RESOLVED, that the Village Board hereby approves Mayor Perry to sign the contract with Johnathan Newell to perform at Tuesday Tributes during the months of July and August, 2024 at the Amphitheater in Shepard Park; at a total cost of \$6,900.00.

**VOTING Ayes: 4 Perry, Filomeno, Miller, Root
 Nays: 0
 Absent: 1 Mastrodomenico**

RESOLUTION NO. 147, 2024 ADOPTED. June 17, 2024

- NYCLASS

Trustee Root, seconded by Trustee Filomeno, offered the following resolution:

RESOLUTION NO. 148, 2024

Municipal Cooperation Resolution

WHEREAS, New York General Municipal Law, Article 5-G, Section 119-o (“Section 119-o”) empowers municipal corporations [defined in Article 5-G, Section 119-n to include school districts, boards of cooperative educational services, counties, cities, town and villages, and districts] to enter into, amend, cancel and terminate agreements for the performance among themselves (or one for the other) of their respective functions, powers and duties on a cooperative or contract basis;

WHEREAS, the Village of Lake George wishes to invest portions of its available investment funds in cooperation with other corporations and/or districts pursuant to the NYCLASS Municipal Cooperation Agreement Amended and Restated as of August 1, 2023;

WHEREAS, the Village of Lake George wishes to assure the safety and liquidity needs of their funds;

BE IT RESOLVED that Danna Bock, Treasurer and/or Raymond Perry, Mayor of the Village of Lake George is hereby authorized to participate in the NYCLASS program under the terms of the NYCLASS Municipal Agreement Amended and Restated as of August 1, 2023.

**VOTING Ayes: 4 Perry, Filomeno, Miller, Root
 Nays: 0
 Absent: 1 Mastrodomenico**

RESOLUTION NO. 148, 2024 ADOPTED. June 17, 2024

- SPDES General Permit

Trustee Miller, seconded by Trustee Filomeno, offered the following resolution:

RESOLUTION NO. 149, 2024

BE IT RESOLVED, that the Village of Lake George Stormwater Management Program Plan for January 3, 2024 to January 2, 2029 as required under NYS DEC General Permit for Stormwater Discharge #GP-0-24-001 is hereby adopted by the Board of Trustees of the Village of Lake George.

**VOTING Ayes: 4 Perry, Filomeno, Miller, Root
 Nays: 0
 Absent: 1 Mastrodomenico**

RESOLUTION NO. 149, 2024 ADOPTED. June 17, 2024

Mayor Perry presented the list of employees for re-hire and new hire.

- New Employees & Re-Hire

Trustee Filomeno, seconded by Trustee Root, offered the following resolution:

RESOLUTION NO. 150, 2024

BE IT RESOLVED, that the Board of Trustees approves hiring of the following employees:

- John Pettit – re-hire, DPW laborer, Part-time seasonal, \$21.25/hour
- Cherie Dillenbeck, re-hire, Beautification laborer, Part-time, seasonal, \$17./hour
- Kohl Tucker, Water Laborer, Full Time, \$20./hour
- Mark Nelson, Water Laborer Full Time, \$20./hour

**VOTING Ayes: 4 Perry, Filomeno, Miller, Root
 Nays: 0**

06-17-24 Regular

Absent: 1 Mastrodomenico

RESOLUTION NO. 150, 2024 ADOPTED.

June 17, 2024

- Special Events

Mayor Perry presented the Special events for approval.

- Shepard Park

Trustee Root, seconded by Trustee Miller, offered the following resolution:

RESOLUTION NO. 151, 2024

BE IT RESOLVED, that the Village Board hereby approves the following Special Events/Use of Shepard Park contingent upon receipt insurance and other necessary documents, fees to be waived.

- Double Tap Classic Rock, July 21, 2024 2pm-4pm

VOTING Ayes: 4 Perry, Filomeno, Miller, Root
Nays: 0
Absent: 1 Mastrodomenico

RESOLUTION NO. 151, 2024 ADOPTED.

June 17, 2024

- Rec Center

Trustee Miller, seconded by Trustee Root, offered the following resolution:

RESOLUTION NO. 152, 2024

BE IT RESOLVED, that the Village Board hereby approves the following Facility Use Applications for use of the REC Center fields contingent upon receipt of all fees, insurance and other necessary documents.

- Em & Em Training Camp, June 29 & July 21, 2024 9am- 1pm

VOTING Ayes: 4 Perry, Filomeno, Miller, Root
Nays: 0
Absent: 1 Mastrodomenico

RESOLUTION NO. 152, 2024 ADOPTED.

June 17, 2024

- Docks

Trustee Root, seconded by Trustee Miller, offered the following resolution:

RESOLUTION NO. 153, 2024

BE IT RESOLVED, that the Village Board hereby approves the following Special Events/Facilities Use of Village facilities contingent upon receipt of all fees, insurance and other necessary documents:

06-17-24 Regular

Village Docks on Beach Road

- **Belmont Breakaway, June 7-9, 2024 10am- 4pm**

VOTING **Ayes: 4** **Perry, Filomeno, Miller, Root**
 Nays: 0
 Absent: 1 **Mastrodomenico**

RESOLUTION NO. 153, 2024 ADOPTED. June 17, 2024

Trustee Root, seconded by Trustee Filomeno, offered the following resolution:

RESOLUTION NO. 154, 2024

BE IT RESOLVED, that the Village Board hereby approves the following Special Events/Facilities Use of Village facilities contingent upon receipt of all fees, insurance and other necessary documents:

Village Docks on Beach Road

- **Lake George in Water Boat Show, September 20 – 22, 2024, 10am- 5pm**

VOTING **Ayes: 4** **Perry, Filomeno, Miller, Root**
 Nays: 0
 Absent: 1 **Mastrodomenico**

RESOLUTION NO. 154, 2024 ADOPTED. June 17, 2024

Mayor Perry presented a request for approval by the Fire Department for a new member applicant. Fire Chief Jim Barber explained that the applicant was the same person that the Board had agreed to waive the minimum residency requirement for at the last Board meeting.

Trustee Filomeno, seconded by Trustee Miller, offered the following resolution:

RESOLUTION NO. 155, 2024

WHEREAS the following individuals: Kaylie Morton applied to join the Lake George Fire Department and has previously been approved by the Fire Company;

BE IT RESOLVED that the Board of Trustees of the Village of Lake George hereby approves Kaylee Morton for membership in the Lake George Fire Department effective immediately pending satisfactory physical and background check.

VOTING **Ayes: 4** **Perry, Filomeno, Miller, Root**
 Nays: 0
 Absent: 1 **Mastrodomenico**

RESOLUTION NO. 155, 2024 ADOPTED. June 17, 2024

Chief Operator Shudt was asked to explain the annual tipping fees to the Village Board. Chief Operator Shudt explained that the papers presented are the annual tipping fees charged to the Village of Lake George by Washington County Sewer District II to take our compost. He said

the fee is based on a percentage, and that the rates are coming down now that the new treatment plant is in operation.

Mayor Perry presented paperwork from Suozzo, Doty & Associates. The paperwork was for help they are providing the Village on applying for the WIIA grant and /or the IMG grant and the SRF assistance. They are helping with the application to EFC for a septage receiving station. He explained that Suozzo, Doty & Associates will be doing the work for time and materials. He asked the Village Board for permission to hire them.

Mayor Perry, seconded by Trustee Root, offered the following resolution:

RESOLUTION NO. 156, 2024

WHEREAS the Village of Lake George requires assistance to apply to the EFC for funding of a septage receiving station, and Suozzo, Doty & Associates can provide guidance in applying for the funding as well as help applying for SRF assistance and WIIA grant and/or IMG grant;

BE IT RESOLVED, that the Village Board hereby approves Suozzo, Doty & Associates charging the Village time and materials, for Professional Services for the Village Sewer Department.

VOTING Ayes: 4 Perry, Filomeno, Miller, Root
Nays: 0
Absent: 1 Mastrodomenico

RESOLUTION NO. 156, 2024 ADOPTED. June 17, 2024

Mayor Perry presented the Water Changes and the Transfers and Audits.

Trustee Root, seconded by Trustee Miller, offered the following resolution:

RESOLUTION NO. 157, 2024

JUNE 2024

WATER CHANGES

JUNE PENALTIES \$620.00

FINAL READS:

C. Paeglow	\$ 27.48
G. Freiburger	\$ 14.27

ADJUSTMENTS:

J.H. Sailer, Acct 4441	\$ 1.09
Cacossa, Acct 999	\$.52
Cacossa, Acct 998	\$.97
Cacossa, Acct 815	\$.97
Cacossa, Acct 489	\$.97
Cacossa, Acct 483	\$.97

Cacossa, Acct 482	\$	1.83
Cacossa, Acct 479	\$.97
Cacossa, Acct 477	\$.97
Cacossa, Acct 475	\$.97
Cacossa, Acct 473	\$.97
Cacossa, Acct 471	\$.97

Penalties removed; post marked before 5/31/24

The above resulted in the following Journal Entries:

DR	F0350 WATER RECEIVABLE	\$661.75
	CR F2148 WATER PENALTIES	\$620.00
	CR F2140 WATER METERED	\$ 41.75
DR	F1248 WATER PENALTIES	\$ 12.17
	CR F0350 WATER RECEIVABLE	\$12.17

VOTING **Ayes: 4** **Perry, Filomeno, Miller, Root**
 Nays: 0
 Absent: 1 **Mastrodomenico**

RESOLUTION NO. 157, 2024 ADOPTED. June 17, 2024

Trustee Root, seconded by Trustee Miller, offered the following resolution:

RESOLUTION NO. 158, 2024

TRANSFERS:

From:	To:	Amount:	Voucher Numbers	Checks
6/13/2024 General Water	\$105,297.08 <u>\$20,933.30</u> \$126,230.38		242010-242013	39116-39118
6/17/2024 General Water	\$100,599.79 <u>\$6,256.24</u> \$106,856.03		242014-242064	

ck# 39117 voided for payroll

VOTING **Ayes: 4** **Perry, Filomeno, Miller, Root**
 Nays: 0
 Absent: 1 **Mastrodomenico**

RESOLUTION NO. 158, 2024 ADOPTED. June 17, 2024

06-17-24 Regular

Mayor Perry asked Chief Operator Tim Shudt if he had anything he wanted to bring to the Board's attention. Chief Operator Shudt said that he wanted to thank the Board for some recent changes to the employee benefits. He said that he and other department heads had recently met and that there were some more items that they had decided they wanted to ask the Board for. He asked that they change the eligibility for the Fourth week of vacation from 15 years to 10 years. He also asked that they change the bereavement benefit for a grandchild to be moved from one day to three days. He asked that they also consider approving a second pair of boots for eligible employees every other year. He said that these benefits have no, or minimal costs associated with them and would mean a lot to employees. He said there are other things like Carhartt jackets and overalls, dental insurance, and changing the incremental bonus, that he would also like to have added but that they will need to occur when the Budget is being made.

Trustee Filomeno, seconded by Trustee Miller, offered the following resolution:

RESOLUTION NO. 159, 2024

BE IT RESOLVED, that the Village Board hereby approves amendments to the Village Employee Handbook as follows:

EMPLOYEE HANDBOOK

Page 6:

Section V – Benefits

B. Vacation

1. After completion of 1 year of employment:
1 year- two weeks 5 years - three weeks
~~15 years – four weeks~~ 30 years – five weeks
10 years – four weeks

Page 8:

F. Bereavement Time

1. Employees will be given up to three (3) compensatory days for death in their immediate family. (Immediate family defined as first relationship such as mother; father, brother, sister, son, daughter, husband or wife, or grandchild)
2. Employees will be given up to one (1) compensatory day off for a death of a secondary relative. (Secondary family defined as mother-in-law, father-in-law, brother-in-law, or sister-in-law, aunt or uncle or spouse's aunt or uncle, grandparents, spouse's grandparents, nieces or nephews, or spouses' nieces or nephews, first cousins, or grandchildren).

Page 15:

C. Dress Code

6. Streets, Sanitation, and Water Department employees are required to wear safety toed boots. The Village provides \$175. towards the cost of these on an annual basis. A second pair (with a cost of up to \$175.) will be issued every other year . New employees must provide their own boots, but after six months of successful employment will be reimbursed up to \$175 with a valid receipt.

Explanation: New Material is underlined. Deleted Material is ~~crossed out~~

**VOTING Ayes: 4 Perry, Filomeno, Miller, Root
 Nays: 0
 Absent: 1 Mastrodomenico**

RESOLUTION NO. 158, 2024 ADOPTED. June 17, 2024

Mayor Perry asked Fire Chief Jim Barber if he had anything he would like to bring to the attention of the Board. Fire Chief Barber said he just wanted to let them know that they have experienced a large increase in the amount of people trying to gain access to the Fire House. He said that he believes part of the reason is that are trying to gain access to Narcan.

Trustee Filomeno thanked the Fire Department for all they did and asked if the Board could attend one of their upcoming meetings if they wanted to. Chief Barber said he would check with President Doni Smith but that he didn't think it would be a problem. Mayor Perry also thanked the Fire Department.

Mayor Perry asked Hugh Sullivan of the Fire Department if he would like to speak. Mr. Sullivan said that he was there to request that that Village Board allow them to offer a Two-year option for payout of LOSAP. He explained that it would cost the Village \$500. to have the resolution written by LOSAP to get the offer approved.

Trustee Root, seconded by Trustee Filomeno, offered the following resolution:

RESOLUTION NO. 160, 2024

WHEREAS LOSAP offers an option of buy-out for two years;

BE IT RESOLVED, that the Village Board of the Village of Lake George approves the request to add the two-year option and have LOSAP write the resolution for a cost of \$500..

**VOTING Ayes: 4 Perry, Filomeno, Miller, Root
 Nays: 0
 Absent: 1 Mastrodomenico**

RESOLUTION NO. 160, 2024 ADOPTED. June 17, 2024

Hugh Sullivan said that Penflex has changed the length available for LOSAP to go from Forty to Fifty years. He said the cost would be \$1,250. To make the change it would require a Public Referendum to pass and therefore would most likely need to go on the Ballot for the next election if the Village Board agrees.

Hugh said he had a third requests and that was to have Robert Leombruno removed as a Trustee for LOSAP and to have another person named in his place. He went on to say that he was recommending Mr. Leombrunos removal because Mr. Leombruno no longer resides in the Village of Lake George. He recommended to the Board that they replace him with Tom McKinney, an active member, as the new Trustee for LOSAP.

Trustee Filomeno, seconded by Trustee Miller, offered the following resolution:

RESOLUTION NO. 161, 2024

WHEREAS Robert Leombruno, current Trustee for LOSAP of the Village of Lake George Fire Department no longer resides in the Village of Lake George;

BE IT RESOLVED, that the Village Board of the Village of Lake George removes Robert Leombruno from the position of Trustee of LOSAP for the Lake George Fire Department, and instates active fire member Tom McKinney as Trustee of LOSAP.

VOTING Ayes: 4 Perry, Filomeno, Miller, Root
Nays: 0
Absent: 1 Mastrodomenico

RESOLUTION NO. 161, 2024 ADOPTED. June 17, 2024

Mayor Perry asked Superintendent Lanfear if he had anything to add. Superintendent Lanfear responded that he was in contact with Niagara Mohawk to add a streetlight to Smith Street due to it being very dark and concern over the increase in pedestrian traffic to the area.

Mayor Perry said that he had recently heard some good news from Congressman Schumers office in that the Village of Lake George had advanced on to the next stage for Congressional discretionary spending.

Trustee Root said that he had recently attended the asset management presentation by Suozzo, Doty & Associates at the WWTP, and that it was very informative. He said that he hopes the information can be shared with the rest of the Board members.

Trustee Filomeno said that he feels the signs need to be changed as soon as possible, that he would like to see the Board address the local laws regarding motorized scooters etc.

Mayor Perry said that he would talk to Jim Lafarr in the meantime to see if he could increase patrol to the walkways.

There was a motion by Trustee Root to adjourn at 5:27 p.m.

Respectfully submitted,

Julie K Allen
Village Clerk