

**VILLAGE OF LAKE GEORGE, NEW YORK**  
**CHANGE OF USE - SITE PLAN APPLICATION**



P. O. BOX 791  
Lake George, NY 12845  
518-668-5771 FAX: 518-668-3735

TRUSTEES  
Joseph Mastrodomenico Jose Filomeno  
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MAYOR  
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518-668-5722 x5

CHANGE OF USE – THIS APPLICATION IS USED FOR ONLY INTERIOR CONSTRUCTION. EXTERIOR CONSTRUCTION MAY REQUIRE A FULL SITE PLAN APPLICATION.

**Fees for Change of Use Site Plan Application**

**\$250.00** for regular Change of Use SPA submission.

**\$500.00** for after-the-fact Change of Use SPA submission.

**THIS SECTION WILL BE COMPLETED BY THE LAKE GEORGE VILLAGE ADMINISTRATION OFFICE.**

TAX MAP NO.				ZONE:			
PERMIT NO.		FEE:		DATE PAID:		CHECK NO. OR CASH	

**APPLICANT TO COMPLETE THE FOLLOWING**

**PLEASE INCLUDE 10 COPIES OF APPLICATION, PLANS AND PICTURES.**

APPLICANT NAME:		MAILING ADDRESS:	
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APPLICANT HOME PHONE:	WITH AREA CODE	BUSINESS PHONE:	WITH AREA CODE	CELL PHONE:	WITH AREA CODE
EMAIL:				FAX:	

OWNER NAME IF DIFFERENT FROM APPLICANT:					
OWNER MAILING ADDRESS:				PHONE:	

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<b>WHAT IS THE ADDRESS WHERE THE NEW BUSINESS WILL BE LOCATED?</b>	
<b>WHAT TYPE OF BUSINESS PREVIOUSLY OCCUPIED THIS SPACE?</b>	
<b>IS THE SPACE CURRENTLY VACANT?</b>	
<b>WILL THERE BE ANY INTERIOR CONSTRUCTION? IF YES, DESCRIBE.</b>	
<b>DESCRIBE THIS NEW USE IN DETAIL. INCLUDE DIMENSIONS.</b>	

**GREASE TRAP**

ALL ESTABLISHMENTS INVOLVED IN FOOD PREPARATION OF ANY KIND MUST INSTALL A GREASE TRAP WHICH COMPLIES WITH CHAPTER 166 ARTICLE IV OF THE CODE OF THE VILLAGE OF LAKE GEORGE.

GREASE TRAPS MUST BE MAINTAINED BY YOU OR THE OWNER OF THE PROPERTY.

Who is responsible for maintaining the grease trap?

PLEASE SUBMIT THE SIZE, PLACEMENT AND MAINTENANCE SCHEDULE OF THE GREASE TRAP.

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I, THE UNDERSIGNED APPLICANT, OWNER, LESSEE, OR PURCHASER UNDER CONTRACT FOR THE PROPERTY, OR PERSON DESIGNATED IN WRITING BY ANY OF THE AFOREMENTIONED PARTIES TO REPRESENT THE APPLICANT AS ATTORNEY OR AGENT, HERBY REQUEST SITE PLAN APPROVAL BY THE PLANNING BOARD FOR THE IDENTIFIED PROPERTY ABOVE. I AGREE TO MEET ALL APPLICABLE REQUIREMENTS OF THE LAKE GEORGE VILLAGE CODE. I UNDERSTAND THAT SIGNING THIS APPLICATION DOES NOT IMPLY APPROVAL OF THIS PROJECT.

I, THE UNDERSIGNED APPLICANT, OWNER, LESSEE, OR PURCHASER UNDER CONTRACT FOR THE PROPERTY, OR PERSON DESIGNATED IN WRITING BY ANY OF THE AFOREMENTIONED PARTIES TO REPRESENT THE APPLICANT AS ATTORNEY OR AGENT UNDERSTAND THE VILLAGE MAY ENGAGE THE SERVICES OF PROFESSIONAL CONSULTANTS DURING REVIEW OF THIS PROJECT AND THE EXPENSE OF SUCH CONSULTANTS WILL BE PAID BY THE APPLICANT PRIOR TO THE ISSUANCE OF ANY PERMITS. SUCH PROFESSIONAL CONSULTANTS MAY INCLUDE, BUT SHALL NOT BE LIMITED TO, ENGINEERS, SURVEYORS AND LEGAL COUNSEL.

I, THE UNDERSIGNED APPLICANT, OWNER, LESSEE, OR PURCHASER UNDER CONTRACT FOR THE PROPERTY, OR PERSON DESIGNATED IN WRITING BY ANY OF THE AFOREMENTIONED PARTIES TO REPRESENT THE APPLICANT AS ATTORNEY OR AGENT, HERBY AUTHORIZE THE PLANNING BOARD AND VILLAGE STAFF TO ENTER THE SUBJECT PROPERTIES FOR THE PURPOSE OF REVIEWING THIS APPLICATION AS SUBMITTED AND ANY CONTINUED REVIEW AS MAY BE NECESSARY.

APPLICANT SIGNATURE:			
PRINT NAME:		DATE:	

**IF APPLICANT IS SOMEONE OTHER THAN THE OWNER THEN THE OWNER MUST ALSO SIGN.**

OWNER SIGNATURE:			
PRINT NAME:		DATE:	

WHEN YOUR CHANGE OF USE SITE PLAN IS APPROVED BY THE LAKE GEORGE VILLAGE PLANNING BOARD (WITH OR WITHOUT CONDITIONS) THIS APPLICATION WILL SERVE AS YOUR PERMIT.

ALL CONDITIONS REQUIRED AS PART OF THE APPROVAL PROCESS  
BECOME A PART OF THIS PERMIT.