

Minutes of the Regular Meeting of the Board of Trustees of the Village of Lake George, NY, held on Monday, October 20, 2025, at 4:30 p.m. Zoom teleconferencing was also available.

Present: Raymond Perry, Mayor
Joe Mastrodomenico, Deputy Mayor (arrived at 5:11 p.m.)
Jose Filomeno, Trustee
Michael Menter, Trustee
Robert Gregor, Trustee

Also Present: Clerk Julie Allen, Superintendent Keith Lanfear, Chief Operator Tim Shudt, Gina Mintzer, Luke Mosseau of the Post Star, and others via Zoom.

At 4:30 p.m. Mayor Perry opened the Regular Meeting and asked Trustee Menter to lead the Pledge of Allegiance.

Mayor Perry presented the minutes from the Special Meeting held on September 16, 2025 and Regular Meeting held September 22, 2025.

Trustee Filomeno made a motion, seconded by Trustee Menter, carried to approve the minutes from the Special Meeting held on September 22, 2025.

VOTING	Ayes: 3	Perry, Filomeno, Menter
	Absent: 1	Mastrodomenico
	Abstain: 1	Gregor
	Nays: 0	

MOTION PASSED

Trustee Filomeno made a motion, seconded by Trustee Gregor, carried to approve the minutes from the Regular Meeting held on September 16, 2025.

VOTING	Ayes: 4	Perry, Filomeno, Gregor, Menter
	Absent: 1	Mastrodomenico
	Nays: 0	

MOTION PASSED

Monthly reports from the Sanitation Department and Caldwell Sewer District, Superintendent of Public Works, Fire Department, REC Center, and Financial Reports were presented and made available to the public.

Mayor Perry presented an email from Kyle McFarland with complaints about parking issues during special events.

Mayor Perry then presented an email from Sasha Pardy and a letter from the Board of Directors of the Lake George Regional Chamber of Commerce in favor of eliminating parking fees in the Village during the off season. The correspondence recommended the waiver would go from Tuesday after Columbus day to Thursday before Memorial day. Mayor Perry invited Gina Mintzer to present the letter to the Board. Trustee Gregor said that he would be willing to work with local businesses and suggested that there would need to be more than parking waivers to be addressed. He said he felt that local businesses also needed to come up with ideas to promote tourism during that time. Mayor Perry said that he would also consider the

recommendation but that the Village would need to find other revenue streams to make up the revenue that would be lost.

Mayor Perry presented the resolutions for consideration.

Trustee Menter, seconded by Trustee Gregor, offered the following resolution:

RESOLUTION NO. 195, 2025

WHEREAS, the Village of Lake George (the “Village”) has since summer 2024 been leading the effort of the Shepard Park Amphitheater reconstruction which has become needed due to the fire that occurred in the summer of 2024; and

WHEREAS, the Village received a proposal from AJA Architecture to complete the required preliminary replacement drawings and awarded it to AJA Architecture; and

WHEREAS, the Village has previously engaged with AJA Architecture, an architecture, engineering and planning firm, to assist the Village and the unofficial Shepard Park Amphitheater Committee with the development of design plans and “Clerk of the works” functions for project design and administration; and

WHEREAS, AJA Architecture has submitted a proposal for additional services required for the re-engineering and project management related to electrical changes made for an additional cost of \$4,000.; and

WHEREAS, the Trustees of the Board of the Village of Lake George, along with the project committee agree it is in the best interest of the Village to continue with AJA Architecture for architectural services, engineering, and clerk of the works services; and

THEREFORE, BE IT RESOLVED, that the Village Board hereby agrees to approve the additional services required for the re-engineering and project management related to electrical changes made for an additional cost of \$4,000.; and

BE IT FURTHER RESOLVED, that the Village Board hereby authorizes the Mayor to sign the professional services/contractual agreement with AJA Architects for said services as part of the Shepard Park Amphitheater project, to be paid for by general budget funds from the 2025-2026 budget as needed; and

BE IT FURTHER RESOLVED, that the Village Board authorizes and directs the Village Mayor, Village Clerk, and Village Director of Planning and Zoning to sign such other documents and take such actions as are necessary to effectuate this Resolution.

VOTING	Aye: 4	Perry, Filomeno, Gregor, Menter
	Absent: 1	Mastrodomenico
	Nay: 0	

RESOLUTION NO. 195, 2025 ADOPTED.

October 20, 2025

Trustee Gregor, seconded by Trustee Filomeno, offered the following resolution:

RESOLUTION NO. 196, 2025

VOTING **Aye: 4** **Perry, Filomeno, Gregor, Menter**
 Absent: 1 **Mastrodomenico**
 Nay: 0

RESOLUTION NO. 198, 2025 ADOPTED.

October 20, 2025

Mayor Perry, seconded by Trustee Filomeno, offered the following resolution:

RESOLUTION NO. 199, 2025

WHEREAS, the Village of Lake George (the “Village”) has since summer 2024 been leading the effort of the Shepard Park Amphitheater reconstruction which has become needed due to the fire that occurred in the summer of 2024; and

WHEREAS, the Village has engaged with AJA Architecture, an architecture, engineering and planning firm to assist the Village with the development of design plans and “Clerk of the works” functions for project design and administration, and AJA has identified the need for special inspections and material testing services as part of the overall project; and

WHEREAS, the development and selective publishing of Request for Proposal (RFP) for bidding on special inspections and construction material testing services for the Shepard Park; and

WHEREAS, the Village received a proposal from Atlantic Testing Laboratories, 22 Corporate Drive, Clifton Park, NY 12065 (dated 08/08/2025, for a cost of \$18,807.00); and

WHEREAS, the Village, along with AJA architecture (clerk of the works) concur that Atlantic Testing Laboratories, was the only responsive bidder; and

THEREFORE, BE IT RESOLVED, that the Village Board hereby agrees to enter into a contractual agreement with Atlantic Testing Laboratories, based on the Proposal for Professional Services submitted to the Village on August 8, 2025, for a cost not to exceed \$18,807.00 for the special inspections and construction material testing for the Shepard Park project.

BE IT FURTHER RESOLVED, that the Village Board hereby authorizes the Mayor to sign into professional services/contractual agreement with Atlantic Testing Laboratories for said services as part of the Shepard Park Amphitheater project, to be paid for by general budget funds from the 2025-2026 budget as needed; and

BE IT FURTHER RESOLVED, that the Village Board authorizes and directs the Village Mayor, Village Clerk, and Village Director of Planning and Zoning to sign such other documents and take such actions as are necessary to effectuate this Resolution.

VOTING **Ayes: 4** **Perry, Filomeno, Gregor, Menter**
 Absent: 1 **Mastrodomenico**
 Nays: 0

RESOLUTION NO. 199, 2025 ADOPTED

October 20, 2025

Trustee Gregor, seconded by Trustee Menter, offered the following resolution:

10-20-25 regular

RESOLUTION NO. 200, 2025

WHEREAS there is currently an agreement with the Town of Lake George for the shared services of the Planning & Zoning Administrator;

WHEREAS the Village Board would like to continue the agreement for the calendar years 2025 and 2026;

BE IT RESOLVED that the Board of Trustee of the Village of Lake George would like to continue the shared services for the Director of Planning & Zoning and agrees to pay the Town a fee of \$29,737.50 for 2025, which is inclusive of NYS taxes and retirement costs, and will be due by July 1, 2025. The Village will pay a fee of \$32,711.25 for 2026, which is inclusive of NYS taxes and retirement costs, and will be due by July, 2026. This fee includes planning services as well as grant writing services as described in Addendum 1 of the contract.

BE IT RESOLVED, that the Village Board authorizes Mayor Perry to sign the Shared Services agreement for the Director of Planning and Zoning.

VOTING	Ayes: 4	Perry, Filomeno, Gregor, Menter
	Absent: 1	Mastrodomenico
	Nays: 0	

RESOLUTION NO. 200, 2025 ADOPTED

October 20, 2025

Motion made by Trustee Menter, seconded by Trustee Gregor, offered the following resolution:

RESOLUTION 201, 2025

WHEREAS, the Village Board agrees to accept the Lake George Association Lake Impact Fund Grant, awarded to the Village of Lake George, and the Village Board agrees that the \$50,000; and

WHEREAS, the Village Board agrees to hire an engineering firm to complete engineering design plans for a septage receiving facility at the Village's wastewater treatment plant;

NOW, THEREFORE, BE IT RESOLVED, that the Lake George Village Board agrees to accept Lake George Association Lake Impact Fund Grant in the amount of \$50,000, and

BE IT FURTHER RESOLVED that the Village Mayor is authorized to execute and sign the Incentive Agreement with the Lake George Association and any and all other contracts, documents and instruments necessary to bring about the Project and to fulfill the (entity's) obligations under the Grant Agreement;

BE IT FURTHER RESOLVED that the Village Board authorizes and directs the Village Supervisor, Village Clerk, Village Treasurer, and Village Director of Planning and Zoning to sign such other documents and take such actions as are necessary to effectuate this Resolution.

VOTING	Ayes: 4	Perry, Filomeno, Gregor, Menter
	Absent: 1	Mastrodomenico

Nayes: 0

RESOLUTION NO. 201, 2025 ADOPTED.

October 20, 2025

Trustee Menter, seconded by Trustee Filomeno, offered the following resolution:

RESOLUTION NO. 202, 2025

WHEREAS the Village of Lake George needs to complete a feasibility review for the conversion of secondary clarifiers to septage treatment and preliminary engineering;

BE IT RESOLVED, that the Village Board hereby approves the proposal received from Suozzo, Doty, & Associates in the amount of up to \$20,000. for the feasibility review and \$78,000. for the preliminary engineering for the selected alternative to the Village Sewer Department.

VOTING	Ayes: 4	Perry, Filomeno, Gregor, Menter
	Absent: 1	Mastrodomenico
	Nays: 0	

RESOLUTION NO. 202, 2025 ADOPTED.

October 20, 2025

Trustee Filomeno, seconded by Trustee Gregor, offered the following resolution:

RESOLUTION NO. 203, 2025

WHEREAS the Village of Lake George needs an on-call engineering firm to help with various tasks;

BE IT RESOLVED, that the Village Board hereby approves a proposal in the amount of up to \$5,000. from Suozzo, Doty, & Associates for Professional Services to provide engineering services to the Village Sewer Department.

VOTING	Ayes: 4	Perry, Filomeno, Gregor, Menter
	Absent: 1	Mastrodomenico
	Nays: 0	

RESOLUTION NO. 203, 2025 ADOPTED.

October 20, 2025

Trustee Filomeno, seconded by Trustee Menter, offered the following resolution:

RESOLUTION NO. 204, 2025

WHEREAS, the Village of Lake George has a Length of Service Awards Program (LOSAP) for its volunteer firemen which has historically been administered by Penflex, Inc.,

BE IT RESOLVED, that the Board of Trustees of the Village of Lake George, NY hereby authorizes Mayor Raymond Perry to sign a renewal contract with Penflex, Inc. to continue their Administrative Services for the Village's LOSAP program for the 2025-2026 year for a base fee of \$3,120.00. plus a per participate fee of \$22. each person, payment certification and trustee directive letters for a fee of \$100. Per letter, and the yearly audit package for a fee of \$495.

10-20-25 regular

VOTING **Ayes: 4** **Perry, Filomeno, Gregor, Menter**
 Absent: 1 **Mastrodomenico**
 Nays: 0

RESOLUTION NO. 204, 2025 ADOPTED. October 20, 2025

Tax Collector Brenda Hutter submitted the list of unpaid Village Taxes and the unpaid Town Water customers to be relayed onto January 2026 Town & County Taxes.

Trustee Menter, seconded by Trustee Gregor, offered the following resolution:

RESOLUTION NO. 205, 2025

BE IT RESOLVED, that the Board of Trustees authorizes the Treasurer to relay to Warren County the list of unpaid Village taxpayers for the June 2025 Village taxes in the amount of \$88,482.37 plus interest in the amount of \$7,078.60 which includes a postage fee for each parcel, for a grand total of \$95,560.97.

BE IT FURTHER RESOLVED, that the Board of Trustees authorizes the Treasurer to relay to Warren County the list of unpaid Town Water Customers in the amount of \$34,462.88 plus interest and penalties of \$5,271.28 for a total of \$39,734.16 to appear on their January 2025 Town and County tax bill as per an agreement with the Town of Lake George.

VOTING **Ayes: 4** **Perry, Filomeno, Gregor, Menter**
 Absent: 1 **Mastrodomenico**
 Nays: 0

RESOLUTION NO. 205, 2025 ADOPTED. October 20, 2025

Trustee Menter, seconded by Trustee Gregor, offered the following resolution:

RESOLUTION NO. 206, 2025

WHEREAS The Village Board grants permission for RFPs to be sent out for a Food Truck, Beverage Truck, and Bounce House for Fridays at the Lake;

BE IT RESOLVED, that the Village Board will award the contracts at the December 2025 Board Meeting

VOTING **Ayes: 4** **Perry, Filomeno, Gregor, Menter**
 Absent: 1 **Mastrodomenico**
 Nays: 0

RESOLUTION NO. 206, 2025 October 20, 2025

Mayor Perry, seconded by Trustee Filomeno, offered the following resolution:

RESOLUTION NO. 207, 2025

RESOLUTION NO. 210, 2025

BE IT RESOLVED, that the Village Board hereby approves the following Special Events/Facility Uses contingent upon receipt of all insurance and other necessary documents, fees to be waived:

- Special Olympics Lake George Polar Plunge to be held on Saturday, November 22, 2025 from 8:00 a.m. to 2:00 p.m. on Shepard Park Beach

VOTING **Ayes: 5** **Perry, Filomeno, Gregor, Mastrodomenico, Menter**
 Nays: 0

RESOLUTION NO. 210, 2025 ADOPTED. **October 20, 2025**

Trustee Mastrodomenico, seconded by Trustee Filomeno, offered the following resolution:

RESOLUTION NO. 211, 2025, 2024

BE IT RESOLVED that the Village Board hereby approves the road closures of Ottawa and Montcalm, as well as stage rental for the following Special Event contingent upon all insurance and other necessary documents, fees to be waived:

- Community Block Party, Robert Blais, May 16 & 17, 2026, 9:00 a.m. – 9:00 p.m.

VOTING **Ayes: 5** **Perry, Filomeno, Mastrodomenico, Gregor, Menter**
 Nays: 0

RESOLUTION NO. 211, 2025 ADOPTED. **October 20, 2025**

Mayor Perry presented the applications for Occupancy Tax to the Board.

Trustee Gregor, seconded by Trustee Mastrodomenico, offered the following resolution:

RESOLUTION NO. 212, 2025

BE IT RESOLVED that the Board of Trustees authorizes Occupancy Tax funds awards/expenditures for the 26/27 budget as follows:

- Community Block Party, Caldwell Presbyterian Church, May 16 & 17, 2026, in the amount of \$5,500.

VOTING **Ayes: 5** **Perry, Filomeno, Gregor, Mastrodomenico, Menter**
 Nays: 0

RESOLUTION NO. 212, 2025 ADOPTED. **October 20, 2025**

Trustee Filomeno, seconded by Trustee Mastrodomenico, offered the following resolution:

RESOLUTION NO. 213, 2025

BE IT RESOLVED that the Board of Trustees authorizes Occupancy Tax funds awards/expenditures for the 26/27 budget as follows:

- **Lake George DJ take-over, Adirondack-Albany Weddings, Total Entertainment, Mark Brenneisen, \$5,500.00 total**

VOTING Ayes: 5 Perry, Filomeno, Gregor, Mastrodomenico, Menter
Nays: 0

RESOLUTION NO. 213, 2025 ADOPTED. October 20, 2025

Mayor Perry presented requests for employee training to the Board.

Trustee Menter, seconded by Trustee Gregor, offered the following resolution:

RESOLUTION NO. 214, 2025

BE IT RESOLVED, that the Village Board approves Village staff to receive training with:

- **Adirondack Water Works Conference, Latham, NY October 29, 2025, Keith Lanfear, Chris Andrews, Chris Buckley**
- **NYRWA, Wastewater/Water Emerging Contaminants PFAS, Lake George Fire Hall, November 6, 2025, Keith Lanfear, Chris Andrews, Chris Buckley**

VOTING Ayes: 5 Perry, Filomeno, Gregor, Mastrodomenico, Menter
Nays: 0

RESOLUTION NO. 214, 2025 ADOPTED. October 20, 2025

Mayor Perry presented a new employee hire to the Board.

Mayor Perry, seconded by Trustee Filomeno, offered the following resolution:

RESOLUTION NO. 215, 2025

BE IT RESOLVED, that the Board of Trustees approves hiring of the following employee:

- **Michael Burrows, Teen Center Aide, Part-time, seasonal, \$16/hour, start date 10/21/25**

VOTING Ayes: 5 Perry, Filomeno, Gregor, Mastrodomenico, Menter
Nays: 0

RESOLUTION NO. 215, 2025 ADOPTED. October 20, 2025

Mayor Perry presented applications for a new junior fire member and full-time fire member.

Mayor Perry, seconded by Trustee Filomeno, offered the following resolution:

RESOLUTION NO. 216, 2025

WHEREAS the following individual: John Lee applied to join the Lake George Fire Department and has previously been approved by the Fire Company; and

WHEREAS the following individual: Cody LeBarron applied to join the Lake George Fire Department as a Junior member and has previously been approved by the Fire Company;

10-20-25 regular

BE IT RESOLVED that the Board of Trustees of the Village of Lake George hereby approves John Lee for membership, and Cody LeBarron as a junior member in the Lake George Fire Department effective immediately pending satisfactory physical and background check.

VOTING **Ayes: 5** **Perry, Filomeno, Gregor, Mastrodomenico, Menter**
 Nays: 0

RESOLUTION NO. 216, 2025 ADOPTED. October 20, 2025

Mayor Perry presented a letter received by the Town of Lake George cancelling the Intermunicipal Agreement between the Town and the Village of Lake George for the Gateway/Lifeguard services. Mayor Perry said that he would look into requirements for hiring Lifeguards for Shepard Park.

Mayor Perry asked Trustee Gregor to begin the discussion of post event Occupancy Tax reports. There was discussion back and forth on having a required survey and report for those who are awarded Occupancy Tax by the Village of Lake George.

Mayor Perry presented a request for reimbursement for damage by Thomas Roach. The claim reports that the DPW of the Village of Lake George damaged a stone wall with a snowplow while cleaning snow from the Village roads this past winter. The damaged totaled \$2,286.18. Mayor Perry said that after investigation it was determined that the damage was consistent with the snowplow used by the Village DPW.

Trustee Menter, seconded by Trustee Mastrodomenico, offered the following resolution:

RESOLUTION NO. 217, 2025

WHEREAS there was damage to a stone wall owned by Thomas Roach of 3226 Lake Shore Drive, Lake George, NY 12845, which cost him a total of \$2,286.18 to repair; and

WHEREAS the damage was deemed to be caused by the Village of Lake George DPW equipment operated by a Village of Lake George employee;

BE IT RESOLVED, that the Village of Lake George approves the reimbursement to Mr. Roach for repair of his stone wall in the amount of \$2,286.18 to come from account A.5142.0400.

VOTING **Ayes: 5** **Perry, Filomeno, Gregor, Mastrodomenico, Menter**
 Nays: 0

RESOLUTION NO. 217, 2025 ADOPTED. October 20, 2025

Mayor Perry presented a request from Kringle Kottage to waive the Village of Lake George business license fees.

Trustee Menter, seconded by Trustee Mastrodomenico, made a motion, carried unanimously, to deny the request of waiver of business license fees to Kringle Kottage.

VOTING **Ayes: 5** **Perry, Filomeno, Gregor, Mastrodomenico, Menter**
 Nays: 0

MOTION PASSED

Mayor Perry presented a request to waive the Village of Lake George penalty fee for late payment of the Business License for Rachel Dutra's Short-Term Rental .

Trustee Gregor, seconded by Trustee Menter, made a motion, carried unanimously, to deny the request to waive the penalty fee for late payment of her business license fee.

VOTING **Ayes: 5** **Perry, Filomeno, Gregor, Mastrodomenico, Menter**
 Nays: 0

MOTION PASSED

Mayor Perry presented the Water changes and transfers and audits to the Board for review.

Trustee Filomeno, seconded by Trustee Gregor, offered the following resolution:

RESOLUTION NO.218, 2025

OCTOBER 2025 WATER CHANGES

OCTOBER PENALTIES	\$964.09
NOV, DEC, JAN PENALTIES	\$1,462.77
TOWN RELEVY FEES	\$1,450.00
TOWN UNPAID WATER RENT RELEVY	\$39,734.16

FINAL READS:

A. Ciancilo, Acct 3575	\$71.09
A. Dalton, Acct 631	\$63.63
R. Barton, Acct 3535	\$114.84

ADJUSTMENTS - payment postmarked prior to 9/31/25

Q. Enterprises, Acct 2057	\$0.55
P. O'Reilly, Acct 3707	\$1.33

The above will result in the following Journal Entries upon Board approval:

DR F0350 WATER RECEIVABLES	\$964.09	
CR F2148 WATER PENALTIES		\$964.09
DR F0440 DUE FROM OTHER GOV'T	\$39,734.16	
CR F0350 WATER RECEIVABLES		\$36,821.39
CR F2148 WATER PENALTIES		\$2,912.77
DR F0350 WATER RECEIVABLES	\$249.56	
CR F2140 WATER METERED		\$249.56
DR F2148 WATER PENALTIES	\$1.88	
CR F0350 WATER RECEIVABLES		\$1.88

VOTING **Ayes: 5** **Perry, Filomeno, Gregor, Mastrodomenico, Menter**
 Nays: 0

RESOLUTION NO. 218, 2025 ADOPTED **October 20, 2025**

Trustee Filomeno, seconded by Trustee Gregor, offered the following resolution:

RESOLUTION NO.219, 2025

OCTOBER 2025

TRANSFERS:

From:		To:		Amount:
A.5110.0400	DPW streets	A.5410.0400	sidewalks	\$1,539.28
			sanitation fixed	
A.8120.0220	Sanitation inventory	A.8120.0210	asset	\$581.00
A.8130.0210	WWTP fixed asset	A.8130.0220	WWTP inventory	\$3,205.10
A.8130.0400	WWTP contractual	A.8130.0220	WWTP inventory	\$141.75

			Vouchers	Checks
				40728 -
10/3/2025	General - Payroll	\$125,144.56	244884 - 244891	40733
	Water - Payroll	<u>\$18,755.87</u>		
		\$143,900.43		
10/21/2025	General	\$271,495.78	244892 - 245011	
	Water	\$10,311.62	245013 - 245014	
	Capital - Amphitheater	<u>\$6,155.00</u>	245016 - 245066	
		\$287,962.40		

CK# 40732 - VOID for payroll (10/02/25)

CK# 7422 - VOID for payroll (10/02/25)

VOTING **Ayes: 5** **Perry, Filomeno, Gregor, Mastrodomenico, Menter**
 Nays: 0

RESOLUTION NO. 219, 2025 ADOPTED **October 20, 2025**

Mayor Perry asked around the room if there was anything anyone wanted to discuss.

Trustee Mastrodomenico asked if the Board would be looking for nominations for the yearly Beautification awards. Mayor Perry said yes and asked the Board to bring nominations to the next Board Meeting. Trustee Mastrodomenico asked if the Village DPW could either gray out the parking lines near the Breakfast spot or paint the curbs yellow to deter parking. Superintendent Lanfear said he would have DPW take care of it.

Mayor Perry mentioned three local deaths and offered his sympathy.

At 5:59 p.m., there was a motion by Trustee Mastrodomenico to close the meeting.

Respectfully submitted,

Julie K Allen
Village Clerk

10-20-25 regular