

Minutes of the Regular Meeting of the Board of Trustees of the Village of Lake George, NY, held on Monday, November 16, 2020 at 10:00 a.m. This meeting was held during the COVID-19 virus outbreak, and public attendance was prohibited. Some members of the Village Board physically attended at the Village Hall. The public was allowed access via Zoom teleconferencing.

MEMBERS PRESENT: Robert M. Blais, Mayor
John Earl, Deputy Mayor
Joseph Mastrodomenico, Trustee (Attended via Zoom 10:02 a.m.–11:00 a.m.)
John Root, Trustee
Ray Perry, Trustee

Also Present: Clerk Debra McKinney, Superintendent Keith Lanfear, WWTP Operator Tim Shudt, Dan Barusch (Planning & Zoning Administrator), and others via Zoom.

At 10:00 a.m. Mayor Blais opened the Regular Meeting and asked Trustee Perry to lead the Pledge of Allegiance.

Mayor Blais presented the minutes from a Regular Meeting held on October 19, 2020. Trustee Root made a motion, seconded by Trustee Earl, carried by a majority, to approve the October 19, 2020 Meeting minutes.

VOTING	Ayes: 4	Blais, Earl, Perry, Root
	Nays: 0	
	Absent: 1	Mastrodomenico
		MOTION PASSED.

Monthly reports from the Sanitation Department and Caldwell Sewer District, Superintendent of Public Works, REC Center, Fire Department, Planning & Zoning Director and Code Enforcement, Meter Enforcement and Revenues, Teen Center, and Park Mobile were presented and made available to the public. Trustee Root welcomed Dan Barusch and asked if the issue with Patty Kirkpatrick's deck has been resolved. Mayor Blais noted that yes it has been, she was advised that her deck cannot be left out year round. The subject of parking for marinas was addressed. Mayor Blais commented that he has been working with Attorney Fuller and the Lake George Park Commission on that to see what our options might be. He hopes to have some information for the Board in the near future. Trustee Earl asked Dan about the Amherst Street fence. Dan replied that he spoke to them during the summer, and has sent two letters, with no response; he is ready to ticket them. The Board agreed that the remedy would be to remove it or finish it, and asked Dan to follow up with it and send a final letter. Trustee Root commented about the Courtland Street project, and Dan confirmed that more bones were found during the excavation. He confirmed that there have been about 40 skeletons found.

Mayor Blais reported that he had attended a meeting in regards to the Town of Lake George setting up an EMS District. He asked Mr. Barusch to review the current draft of the proposal. Dan noted that the Town staff has been in discussion about the emergency squad for a couple of years. The Squad first went to the County for help, but that failed, and then came to the Town for assistance. Dan commented that if something isn't done to help them, probably within five years there will be no squad. He commented that the Town has reviewed the options on how to handle putting the Squad under the Town's administration, and have decided the best way would be to make it a special district and a new line item on the tax bill. He informed the Board that the Village's consent is just as important as the Town's approval. The tax rate would be based on assessed valuation, and they are aiming for a January 1, 2022 implementation. The intended time line is outlined in the Report. He reviewed the Map, Plan, Report for the

Creation of Lake George Emergency Medical Service (EMS) Special Improvement/Tax District. The discussion ensued with some questions and answers. Dan indicated that his intention is to have a resolution for the Board to consider at their December meeting.

Trustee Perry reported that the Go Green Committee has discussed having a tree inventory done, which would be a great addition to Committee's accomplishments. It would give us a Tree City USA designation. Mayor Blais recommended that they contact Master Gardener Judy Gearwar for her expertise on this. Dan Barusch left at 10:30 a.m.

There were several Fire Department matters for consideration:

- **Membership Criteria**
Mayor Blais drafted a resolution for Fire Department membership requirements. He noted that Mr. Servelli, being a Bolton resident and not working in Lake George would not qualify to become a member. He reminded the Board that members qualify for LOSAP benefits, which costs the Village money, so we should make sure they are readily available to answer alarms. He commented that current members would be grandfathered.

Trustee Perry, seconded by Trustee Earl, offered the following resolution:

RESOLUTION NO. 138, 2020

BE IT RESOLVED, that applicants for active membership in our Volunteer Fire Department meet the following criteria:

- **Must be at least eighteen (18) years of age**
- **Must be of good moral character**
- **Must be a resident of the Village or Town of Lake George for a minimum of six (6) months or**
- **Be employed within the Village or Town of Lake George full-time, year-round, and produce certification that his/her employer will permit them answering alarms during their hours of employment**
- **Any such qualifying members may also hold the office of Chief or Assistant Chiefs by approval of the Village Board.**

BE IT FURTHER RESOLVED that this resolution takes effect immediately and does not apply to present active members.

VOTING Ayes: 5 Blais, Earl, Mastrodomenico, Perry, Root
Nays: 0

RESOLUTION NO. 138, 2020 ADOPTED. November 16, 2020

- **Hire Training Admin**
Mayor Blais acknowledged a request from Chief Scott Smith in regards to hiring Scott Richards of My Brothers Keeper Fire Training. A quote was submitted for Best Practices Training Drills/Admin at a cost of \$3,600., but there was very little information as far as what services are being offered. Trustee Earl commented that he doesn't question the need, but would like more information on this.

Mayor Blais made a motion, seconded by Trustee Perry, unanimously carried, to table this request for further information.

VOTING Ayes: 5 Blais, Earl, Mastrodomenico, Perry, Root

Nays: 0

MOTION PASSED.

- Fire Contract with Town.
Mayor Blais advised that when the Annual Fire Contract was sent to the Town for their review and approval last month, it had come to their attention that there were additional funds in the budget to purchase a Chief's vehicle, but it was left in the Village 20/21 budget unintentionally. We had decided that we weren't going to purchase a new vehicle this year, so the figures in the contract need to be changed to reflect that and then the Town Board can reconsider the contract.

Trustee Perry, seconded by Trustee Root, offered the following resolution:

RESOLUTION NO. 139, 2020

WHEREAS, the Village of Lake George will adjust the Town of Lake George/Village of Lake George 2020-2021 Fire Budget in the amount of \$26,910.00, which is equal to the total of 78% owed and

WHEREAS, the Village of Lake George/Town of Lake George agree that the Equipment account which has a budgeted equipment item of \$34,500.00 will not be an expenditure in the 2020-2021 budget and

BE IT FURTHER RESOLVED, that the Board of Trustees of the Village of Lake George, NY authorizes the changes listed above to the Fire Department Budget.

**VOTING Ayes: 5 Blais, Earl, Mastrodomenico, Perry, Root
 Nays: 0**

RESOLUTION NO. 139, 2020 ADOPTED. November 16, 2020

- Firehouse Internet
Clerk Deb McKinney explained that the Village Board had previously reimbursed the Fire Company for a share of the cost of the three chiefs' cell phones, as well as about 50% of the cost of the internet at the firehouse. In lieu of this reimbursement, the Fire Department is asking for the internet to be put in the Village's name and for the Village to pay for the internet and waive all of the other reimbursements.

Trustee Perry, seconded by Trustee Earl, offered the following resolution:

RESOLUTION NO. 140, 2020

WHEREAS, the Village Board had previously agreed to reimburse the Fire Company for certain expenses specifically a share of the cost of the three chiefs' cell phones and a share of the internet service that the Department chooses;

BE IT RESOLVED, that the Board of Trustees of the Village of Lake George, in lieu of processing multiple reimbursement charges, hereby agrees to allow the Firehouse Spectrum/Time Warner internet coverage to be placed in the Village of Lake George's name and to be billed directly to the Village Office; with the estimated cost of \$120. per month to be charged to the Fire Appropriation A3410.43.

VOTING Ayes: 5 Blais, Earl, Mastrodomenico, Perry, Root

Nays: 0

RESOLUTION NO. 140, 2020 ADOPTED.

November 16, 2020

Mayor Blais acknowledged a letter of thank you from Eric Siy of the Fund for Lake George for the Village's support for the Hemlock Wolly Adelgid Pilot Project.

The following training was considered:

- NYCOM Election Webinars November 17 & 19, 2020
- OSC Managing Your Budget Webinars November 12, December 2 & 9, 2020
- Disinfection & CT and PFAS Plus Ballston Spa at CCE on December 3, 2020
- NYS DOS Local Government Webinars in December & January

Trustee Root, seconded by Trustee Earl, offered the following resolution:

RESOLUTION NO. 141, 2020

BE IT RESOLVED, that the Village Board approves Village staff to attend:

- **OSC Managing Your Budget training Webinars, no cost, November 12, December 2 & 9, 2020**
- **NYCOM Village Election training Webinar at \$35. each, November 17 & 19, 2020**
- **AWWA Disinfection & CT and PFAS Plus training at CCE in Ballston Spa on December 3, 2020 at a cost of \$55 per session, per person.**
- **NYS DOS Local Government Webinars in December & January**

VOTING Ayes: 5 Blais, Earl, Mastrodomenico, Perry, Root
Nays: 0

RESOLUTION NO. 141, 2020 ADOPTED.

November 16, 2020

The following resolutions were considered:

- IMA with the Town and Village of Lake George for Operation of the Teen Center located at the Senior Citizen Building, which is funded equally between the Town and the Village. Mayor Blais reported that the new director is working out really well, and the attendance has increased.

Trustee Perry, seconded by Trustee Earl, offered the following resolution:

RESOLUTION NO. 142, 2020

WHEREAS, the Village and Town wish to enter into an intermunicipal agreement for shared services for the Teen Center and,

WHEREAS, the Town owns and maintains a building known as the Senior Center at 22 Schuyler Street, Lake George, and this location has served well as a Teen Center

WHEREAS, we believe that such use is a benefit to both communities in providing a suitable location for teen activities, approximately eight (8) hours per week, generally during the school year and

WHEREAS, the Town and Village will contribute \$7,500.00 each year towards the operation of such center. The Town payment due on February 1 and the Village to budget for the Teen Center account, and

WHEREAS, the Village hereby agrees to administer and oversee the operation and financial responsibilities of the Teen Center, including the budget, payroll and activities.

NOW, THEREFORE, IT IS HEREBY AGREED by the Village and Town that we are desirous of contracting with each other for the use of the Senior Center and the sharing of the above amount in funding the annual budget of the Teen Center. This agreement is to commence on January 1, 2021 and end on December 31, 2021.

BE IT RESOLVED that the Village Board of Trustees authorizes Mayor Robert M. Blais to sign on behalf of the Village.

VOTING Ayes: 5 Blais, Earl, Mastrodomenico, Perry, Root
 Nays: 0

RESOLUTION NO. 142, 2020 ADOPTED. November 16, 2020

- Contract with Standard Medical Services for employee drug testing

Trustee Perry, seconded by Trustee Earl, offered the following resolution:

RESOLUTION NO. 143, 2020

BE IT RESOLVED, that the Village Board hereby approves and authorizes Mayor Blais to sign a contract with Mountain Medical/Standard Medical Services to handle the random drug testing of Village employees for the period January 1-December 31, 2021.

VOTING Ayes: 5 Blais, Earl, Mastrodomenico, Perry, Root
 Nays: 0

RESOLUTION NO. 143, 2020 ADOPTED. November 16, 2020

- Handbook Updates
Mayor Blais reviewed some proposed handbook changes, and commented that the random drug testing requirements are more detailed.

Trustee Perry, seconded by Trustee Earl, offered the following resolution:

RESOLUTION NO. 144, 2020

BE IT RESOLVED, that the Village Board hereby approves the handbook changes underlined as follows with an effective upon employee notification:

Section VI - Rules & Regulations

...
F. Grievance Procedure

4. **FOURTH STAGE**

 If the grievance is still unresolved with an additional five (5) days period, the

Mayor shall convene a meeting of the Grievance Personnel Committee as soon as practical, during regular working hours, at the Village Hall. The Department Head will be heard first and the employee will be heard second. The Committee may request any other employees to attend that they deem necessary to the appeal. Minutes will be kept by the Office Staff member and decisions rendered as soon as practical by a majority vote. All data will be placed in the employee's file and be held confidential. The decision of the Grievance Personnel Committee shall be final. The employee will be allowed to have a representative or representatives with him/her.

...

G. Drugs and Alcoholic Beverages

1. No employee shall report to work under the influence of drugs or alcohol, either on regular work hours or on over time call in.
2. Should an employee report to work in such condition, employee will be subject to a drug test, employee shall be sent home without pay, and a written record will be added to the employee's personnel file. Second occurrence shall cause termination of employment. Should the employee refuse or not submit to testing, suspension of five days without pay will commence on that day.
3. There shall be no use of drugs or alcoholic beverages while on the job.
4. ~~Employee must submit to random drug testing upon selection by an independent firm chosen by the Village.~~
All full-time employees will be subject to random testing and/or at the request of Department Heads for just cause during the performance of their duties.

...

K. Cellular Phone Use

...

5. Employee use during working hours

- a. Use of a personal cell phone by employees during working hours is prohibited unless to conduct Village business or of an emergency nature.

VOTING **Ayes: 5** **Blais, Earl, Mastrodomenico, Perry, Root**
 Nays: 0

RESOLUTION NO. 144, 2020 ADOPTED. November 16, 2020

- Prestige Services
Mayor Blais reported that after the last Board Meeting he contacted Prestige Services and proposed a \$3,000. commission fee, and they agreed.

Trustee Perry, seconded by Trustee Earl, offered the following resolution:

RESOLUTION NO. 145, 2020

WHEREAS the Prestige Services contract approved with Resolution No. 247, 2019 has been negotiated and the terms will be changed,

BE IT RESOLVED that Resolution No. 247, 2019 will be replaced with this new Resolution No. 145, 2020.

BE IT RESOLVED, that the Village Board authorizes Mayor Blais to sign the Vending Service Agreement with Prestige Services, Inc., 4 Enterprise Avenue, Clifton Park, NY

12065 for the period beginning June 1, 2021 and shall continue for a period of three years;

BE IT FURTHER RESOLVED that Prestige Services will pay an annual commission of \$3,000. on each anniversary date of the agreement.

VOTING **Ayes: 5** **Blais, Earl, Mastrodomenico, Perry, Root**
 Nays: 0

RESOLUTION NO. 145, 2020 ADOPTED. November 16, 2020

- Approve Service Fee Agreement with PenFlex for managing LOSAP

Trustee Perry, seconded by Trustee Earl, offered the following resolution:

RESOLUTION NO. 146, 2020

WHEREAS, the Village of Lake George has a Length of Service Awards Program (LOSAP) for its volunteer firemen which has historically been administered by Penflex, Inc.,

BE IT RESOLVED, that the Board of Trustees of the Village of Lake George, NY hereby authorizes Mayor Robert M. Blais to sign a renewal contract with Penflex, Inc. to continue their Administrative Services for the Village's LOSAP program for the 2020-2021 year for a base fee of \$2,325. plus a per participate fee of \$17. each person, and the yearly audit package for a fee of \$345.

VOTING **Ayes: 5** **Blais, Earl, Mastrodomenico, Perry, Root**
 Nays: 0

RESOLUTION NO. 146, 2020 ADOPTED. November 16, 2020

- Verdin Clock Planning Maintenance
On a recommendation by Superintendent Lanfear, the Board agreed to continue with the preventative maintenance plan on the clock.

Trustee Perry, seconded by Trustee Earl, offered the following resolution:

RESOLUTION NO. 147, 2020

WHEREAS, the Village owns a Verdin clock which is located in the Pocket Park at One Beach Road, and wishes to have the clock maintained and inspected on an annual basis,

BE IT RESOLVED, that the Board of Trustees of the Village of Lake George hereby authorizes Mayor Blais to sign the agreement with Verdin and schedule the service at an annual cost of \$630.

VOTING **Ayes: 5** **Blais, Earl, Mastrodomenico, Perry, Root**
 Nays: 0

RESOLUTION NO. 147, 2020 ADOPTED. November 16, 2020

Clerk Deb McKinney reviewed the list of capital projects that should be closed since the projects are complete. She noted that the Canada Street Improvements HS Capital had funds left that will be transferred and applied to the April, 2021 debt service payment.

- Close out HU Blueway Trail II Contract #6436

Trustee Root, seconded by Trustee Earl, offered the following resolution:

RESOLUTION NO. 148, 2020

WHEREAS, the Blue Water Trail project (HU Capital Fund) is now complete, and

WHEREAS, there is a cash balance of \$0 currently recorded in the HU Capital Fund, therefore

BE IT RESOLVED, that the Board of Trustees of the Village of Lake George, New York authorizes that the Blue Water Trail project (HU Capital Fund) be closed with no balance to transfer.

**VOTING Ayes: 5 Blais, Earl, Mastrodomenico, Perry, Root
 Nays: 0**

RESOLUTION NO. 148, 2020 ADOPTED. November 16, 2020

- Close out HM Pay Stations

Trustee Root, seconded by Trustee Earl, offered the following resolution:

RESOLUTION NO. 149, 2020

WHEREAS, the Pay Stations project (HM Capital Fund) is now complete, the initial set of funds for the project was a budgeted item in the Village 2019-2020 expenses, and

WHEREAS, there is a cash balance of \$408.04 currently recorded in the HM Capital Fund, therefore

BE IT RESOLVED, that the Board of Trustees of the Village of Lake George, New York authorizes that the Pay Stations project (HM Capital Fund) to be closed with balance being returned to the General Fund unassigned fund balance.

**VOTING Ayes: 5 Blais, Earl, Mastrodomenico, Perry, Root
 Nays: 0**

RESOLUTION NO. 149, 2020 ADOPTED. November 16, 2020

- Close out HR Road Salt De-Icing Reduction Project

Trustee Root, seconded by Trustee Earl, offered the following resolution:

RESOLUTION NO. 150, 2020

WHEREAS, the Road Salt De-Icing Reduction project (HR Capital Fund) is now complete, the initial set of funds for the project was a budgeted item in the Village 2019-2020 expenses, and

WHEREAS, there is a cash balance of \$67,298.31 currently recorded in the HR Capital Fund which equals the initial Village funds budgeted plus interest for the setup of the capital, therefore

BE IT RESOLVED, that the Board of Trustees of the Village of Lake George, New York authorizes that the Road Salt De-Icing Reduction project (HR Capital Fund) to be closed with balance being returned to the General Fund unassigned fund balance.

**VOTING Ayes: 5 Blais, Earl, Mastrodomenico, Perry, Root
 Nays: 0**

RESOLUTION NO. 150, 2020 ADOPTED. November 16, 2020

- Close out HS Canada Street Improvements

Trustee Root, seconded by Trustee Earl, offered the following resolution:

RESOLUTION NO. 151, 2020

WHEREAS, the Canada Street Improvements (HS Capital Fund) is now complete; and

WHEREAS, there is a cash balance of \$31,176.50 currently recorded in the HS Capital Fund which will be applied to the April 1, 2021 Debt Service Bond Principal payment; therefore

BE IT RESOLVED, that the Board of Trustees of the Village of Lake George, New York authorizes that the Canada Street Improvements (HS Capital Fund) to be closed with balance being added to the General Fund Debt Service Serial Bond, Principal line of the 2020-2021 budget.

**VOTING Ayes: 5 Blais, Earl, Mastrodomenico, Perry, Root
 Nays: 0**

RESOLUTION NO. 151, 2020 ADOPTED. November 16, 2020

Mayor Blais advised the Board that the survey and Contract for the Property Swap for the lot line adjustment at the Waste Water Treatment Plant has been completed by Attorney Fuller. This is an even swap of property with no change of money.

Mayor Blais, seconded by Trustee Root, offered the following resolution:

RESOLUTION NO. 152, 2020

RESOLUTION AUTHORIZING REAL PROPERTY SWAP WITH JOSEPH A. BURKHEAD

WHEREAS, the Village of Lake George (the "Village") is the owner of certain real property located in the Town of Lake George off Birch Avenue and the Prospect Mountain Highway, and identified as tax map parcel 264.10-1-61 (the "Village Property"); and

WHEREAS, Joseph A. Burkhead (“Burkhead”) is the owner of certain real property located in the Town of Lake George off Birch Avenue and the Prospect Mountain Highway, and identified as tax map parcel 264.10-1-59 (the “Burkhead Property”); and

WHEREAS, a portion of the Burkhead Property located southerly of the Prospect Mountain Highway is physically separated from the portion of the Burkhead Property where Burkhead’s residence is located, and said portion is surrounded by a portion of the Village Property whereon the Village’s sewer plant is located; and

WHEREAS, a portion of the Village Property is located between Birch Avenue and the Prospect Mountain Highway and adjacent to the Burkhead Property; and

WHEREAS, the Village by its DPW Superintendent and Burkhead have discussed a proposal whereby Burkhead will convey a portion of the Burkhead Property to the Village and in exchange the Village will convey a portion of the Village Property to Burkhead; and

WHEREAS, the Village commissioned DL Dickinson Land Surveyors to survey a map for such property swap, which map is titled “Map of a Survey for The Village of Lake George and Joseph A. Burkhead” dated June 15, 2020, and is attached hereto (the “Map”); and

WHEREAS, counsel to the Village has drafted a contract acknowledging and authorizing the next steps to effect the swap set forth in the contract and this resolution.

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of the Village does hereby agree to the boundary swap subject to the terms and conditions set forth in the contract provided with this resolution and attached hereto; and be it further

RESOLVED, that counsel to the Village is authorized to pursue any necessary approvals; and be it further

RESOLVED, that the Mayor is authorized to execute any and all deeds, forms, documents and other instruments, and to take such other and further actions as he may deem necessary to carry out the boundary swap as set forth in the contract; and be it further

RESOLVED, that this resolution shall take effect immediately.

**VOTING Ayes: 4 Blais, Earl, Perry, Root
 Nays: 0
 Absent: 1 Mastrodomenico**

RESOLUTION NO. 152, 2020 ADOPTED. November 16, 2020

- National Grid Electric Service Proposal
Mayor Blais reported that National Grid contacted the Village in regards to the new electrical service for the Waste Water Treatment Plant Improvement Project. They have evaluated what is needed and send a proposal for the work. They are offering two options to pay lump sum or over a period of time. With the payment plan, there are several documents that would need to be compiled. Mayor Blais suggested that we pay a lump sum out of the capital funds.

Mayor Blais, seconded by Trustee Perry, offered the following resolution:

RESOLUTION NO. 153, 2020

WHEREAS it has been determined that an electrical service upgrade for the WWTP Project Improvements on Birch Avenue is necessary;

WHEREAS National Grid has provided Proposal #26735966 for this work and the Customer, Village of Lake George is responsible to pay all costs associated with this;

BE IT RESOLVED that the Village Board of Trustees authorizes Mayor Blais to sign the proposal contract with National Grid along with any other necessary executing paperwork and chose "Option 1" to make a lump sum payment estimated to be \$36,432;

BE IT RESOLVED that this cost will be paid for out of the HK Sewer Plant Improvement Capital Account, and it will be paid as soon as possible upon invoicing and receipt of funds at the next available payroll/audit date;

BE IT FURTHER RESOLVED that this is a cost estimate, and the Village will be responsible for the difference in the Company's actual cost to complete the project, and there may be additional billing or a refund when the costs are reconciled.

VOTING **Ayes: 4** **Blais, Earl, Perry, Root**
 Nays: 0
 Absent: 1 **Mastrodomenico**

RESOLUTION NO. 153, 2020 ADOPTED. November 16, 2020

Mayor Blais stated that several months ago, he received a call with a request to try to find or recreate the old Gaslight Village sign. The old sign was not located, but it has been recreated. G. A. West submitted a proposal. The group would like to see it installed near the interpretive display near the restrooms. Mayor Blais noted that the group is in the process of trying to raise some funds for this. He noted that the County would have to approve the concept as well as the Village Board. The Village does not have funds budgeted for this. He polled the Board to see if they would like to proceed.

Trustee Root, seconded by Trustee Perry, offered the following resolution:

RESOLUTION NO. 154, 2020

WHEREAS a lighted Gaslight Village replica sign is not in keeping with the design and concept of the passive Charles R. Wood Park;

WHEREAS, there are no funds budgeted for the purchase of a sign;

BE IT RESOLVED, that the Village Board hereby regretfully denies the purchase of and installation of a replica Gaslight Village sign on the property.

VOTING **Ayes: 4** **Blais, Earl, Perry, Root**
 Nays: 0
 Absent: 1 **Mastrodomenico**

RESOLUTION NO. 154, 2020 ADOPTED. November 16, 2020

Mayor Blais presented a Village Occupancy Tax application from Letizia Mastrantoni of Events

to a T. They are requesting \$1,500. for the event called Holiday Light Display being held at Wood Park which is scheduled to be held for four weekends beginning November 28, 2020.

Mayor Blais, seconded by Trustee Root, offered the following resolution:

RESOLUTION NO. 155, 2020

BE IT RESOLVED that the Village Board hereby authorizes a Village Occupancy Tax Award in the amount of \$1,500. to Letizia Mastrantoni of Events to a T for the Holiday Light Display to be held at the Wood Park on several dates from November 28 through December 20, 2020;

BE IT FURTHER RESOLVED that the Board of Trustees authorizes the payment for the 2020-2021 Fiscal Year upon receipt of proof of payment.

**VOTING Ayes: 4 Blais, Earl, Perry, Root
 Nays: 0
 Absent: 1 Mastrodomenico**

RESOLUTION NO. 155, 2020 ADOPTED. November 16, 2020

Mayor Blais reported that a meeting was held for those interested in the Lake Avenue Park. The participants were interested in keeping it the way it was this year, and they asked if it would be possible to have a rack there to store their kayaks. Mayor Blais noted that he has sent the information about the Park to Attorney Fuller to review to make sure of the legality of it, since we are charging some fees. He will report back.

Mayor Blais obtained a sample nuisance law used by the Village of Fort Edward from Attorney Fuller for the Board to review and decide if they would like to adopt a version or not.

Mayor Blais pointed out that the Planning Board does not have an alternate member at this time. He recommended appointment of Patrina Leland, who is interested in serving. Trustee Perry made a motion, seconded by Trustee Earl, carried by a majority, to approve the appointment of Patrina Leland as an alternate member of the Planning Board with a term expiration of April, 2021.

**VOTING Ayes: 4 Blais, Earl, Perry, Root
 Nays: 0
 Absent: 1 Mastrodomenico
 MOTION PASSED.**

Mayor Blais pointed out that a Personnel Committee and Fire Committee both need to be officially appointed as well.

Trustee Earl made a motion, seconded by Trustee Root, carried by a majority, to appoint the following: Personnel Committee -Trustee Ray Perry, Chris Andrews, John Helms, Tim Shudt, Jr., and Julie Malan.

**VOTING Ayes: 4 Blais, Earl, Perry, Root
 Nays: 0
 Absent: 1 Mastrodomenico
 MOTION PASSED.**

RESOLUTION NO. 156, 2020 ADOPTED.**November 16, 2020**

Trustee Root, seconded by Trustee Earl, offered the following resolution for Transfers and Audits:

RESOLUTION NO. 157, 2020**TRANSFERS:**

From:		To:		Amount:
A1990.04	Contingency	A1375.4	Credit Card fees	\$1,500.00
A1990.04	Contingency	A1110.4	Justice Contr	\$1,500.00
10/22/2020	General	\$93,740.04	210769-210794	34534-34540
	Water	<u>\$21,302.52</u>		
		\$115,042.56		
11/5/2020	General	\$49,569.99	210797-210805	34541-34545
	Water	<u>\$11,043.51</u>		
		\$60,613.50		
11/16/2020	General	\$317,354.79		
	Water	\$92,686.75		
	LG Watershed Mgmt(HA)	\$2,120.00	210806-210927	
	Sewer Plant Improv (HK)	\$722,646.26		
	EPG-HT	<u>\$7,304.00</u>		
		\$1,142,111.80		

VOTING Ayes: 4 Blais, Earl, Perry, Root
Nays: 0
Absent: 1 Mastrodomenico

RESOLUTION NO. 157, 2020 ADOPTED.**November 16, 2020**

The Village Board agreed to set the dates for the January and February Regular Village Board Meetings as January 11, 2021 and February 8, 2021.

Mayor Blais asked for any comments from the public. There were none.

Mayor Blais asked for any other business.

- Trustee Root commended the staff on the leaf pick up work.
- Trustee Earl asked about the blacktopping project. Superintendent Lanfear replied that there was an issue was a bad batch of blacktop, so New Castle is remedying that today.
- Trustee Perry mentioned that he had a proposed Employee Evaluation form for employee reviews. Mayor Blais noted that the department heads and he are working on a draft.
- Superintendent Lanfear reported that our vac truck is starting to show it's age. Tim Shudt noted that he solicited for a cost estimate on a new truck for possible consideration in next year's budget. The vac truck is used a lot, and is the first response

truck when there is a problem, and ours is failing. Tim also noted out the dump truck at the Sanitation Plant is aging and has had some issues lately, as well.

- Trustee Perry thanked Keith for getting the outlet in for the Audio/Visual upgrade to the Boardroom. It should be ready to be used at the next Board meeting.

Mayor Blais asked for an Executive Session to discuss a personnel matter. He confirmed that no business would be carried on after the meeting, so the Zoom conference was ended.

Motion by Trustee Perry, seconded by Mayor Blais, unanimously carried, to enter into an Executive Session at 11:46 a.m. to discuss a personnel matter.

Motion by Trustee Perry, seconded by Trustee Root, unanimously carried, to exit Executive Session at 12:22 p.m.

There was no action taken.

There was a motion by Trustee Perry, to adjourn at 12:22 p.m.

Respectfully submitted,

Debra J. McKinney
Village Clerk