

Minutes of a Special Meeting of the Board of Trustees of the Village of Lake George, NY, held at the Village Administration Building on Friday April 21, 2023 at 7:30am. Zoom teleconferencing was also available.

MEMBERS PRESENT: Ray Perry, Mayor
Joe Mastrodomenico Jr., Deputy Mayor
Jose Filomeno, Trustee
Alyson Miller, Trustee
John Root, Trustee

Also present were Clerk Julie K. Allen, and Vincent Cianciolo.

Mayor Perry opened the special meeting at 7:33am.

Mayor Perry offered three returning employees for re-hire.

Trustee Root, seconded by Trustee Filomeno, offered the following resolution:

RESOLUTION NO. 38, 2023

BE IT RESOLVED, that the Board of Trustees approves re-hiring of the following employees:

- Monica Proctor, Beautification Laborer, \$16/hour, part time seasonal.
- Brian Hopkins, Beautification Laborer, \$16/hour, part time seasonal.
- Jeff Langdon, Beautification Laborer, \$16/hour, part time seasonal.

VOTING **Ayes: 5** **Perry, Filomeno, Mastrodomenico, Miller, Root**
 Nays: 0

RESOLUTION NO. 38, 2023 ADOPTED. **April 21, 2023**

Mayor Perry explained that we recently received the bids that we received through Warren County for the purchase of a new Ford Escape for Superintendent Lanfear.

Trustee Root, seconded by Trustee Mastrodomenico, offered the following resolution:

RESOLUTION NO. 39, 2023

WHEREAS, the Village of Lake George and County of Warren has received public bids on a 2023 Ford Escape FWD or equivalent; and

WHEREAS, Autosaver Ford, Comstock, NY was the low base bidder at \$29,500,

BE IT RESOLVED that we agree to award the base bid and designated options to Autosaver Ford, Comstock NY at a price not to exceed \$29,500.

VOTING **Ayes: 5** **Perry, Filomeno, Mastrodomenico, Miller, Root**
 Nays: 0

RESOLUTION NO. 39, 2023 ADOPTED. **April 21, 2023**

Mayor Perry, seconded by Trustee Mastrodomenico, offered the following resolution for transfers and audits:

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RESOLUTION NO. 40, 2023

4/17/2023

TRANSFERS:

From:		To:		Amount:
A3410.22	Fire Inventory	A3410.4	Fire Contr.	\$10,000.00
A1325.1	Clerk/Treas. Pers.	A6410.1	Occupancy Tax Pers.	\$2,000.00
A1640.41	Bldgs Electrical	A1640.4	Central Garage Contr.	\$1,500.00
A1640.44	Bldgs Vehicles	A1640.4	Central Garage Contr.	\$2,000.00
A1110.22	Justice Inventory	A1010.4	Trustee Contr.	\$1,020.00
A1325.43	Clerk/Treas. Phone	A1210.22	Mayor Inventory	\$243.00
A1110.22	Justice Inventory	A1210.22	Mayor Inventory	\$1,480.00
A1450.4	Elections Contr.	A1210.4	Mayor Contr.	\$650.00
A1620.22	Bldgs Inventory	A1620.4	Building Contr.	\$6,000.00
A1640.44	Bldgs Vehicles	A1620.4	Building Contr.	\$3,000.00
A9010.8	Retirement	A8120.4	Sanitation Sewer	\$23,765.66
A9050.8	Unemployment	A8120.4	Sanitation Sewer	\$9,000.00
A9060.81	Dental	A8120.4	Sanitation Sewer	\$900.00
A8560.4	Shade Trees	A8120.4	Sanitation Sewer	\$10,000.00
A8510.4	Beautification	A8120.4	Sanitation Sewer	\$2,000.00
A8130.22	Sewer Trmt Inventory	A8120.4	Sanitation Sewer	\$2,000.00
A9785.6	Lease	A9785.7	Lease Interest	\$3,261.83
F8330.2	Purification Equipment	F8310.1	Water Pers. Svce	\$2,000.00
F9060.82	Water Presc.	F8310.1	Water Pers. Svce	\$2,000.00
F9060.83	Water Copays	F8310.1	Water Pers. Svce	\$2,000.00
F9785.6	Water lease	F8310	Water Pers. Svce	\$2,000.00
F9785.6	Water lease	F9785.7	Water Lease Interest	\$3,261.84
F8310.42	Water Gas	F8310.43	Water Phone	\$500.00
A.5142.4	Snow Removal Contr.	A1620.4	Building Contr.	\$9,000.00

			Voucher Numbers	Checks
		\$110,386.17		
3/23/2023	General	\$24,210.14	231477-231498	37430-37437
	Water	\$134,596.31		
4/6/2023	General	\$63,503.80		
	Water	\$14,446.57	231499-231509	37438-37445
		\$77,950.37		
4/17/2023	General	\$133,946.42		
	Water	\$58,088.61	231510-231630	37683-37761
	Sewer Plant Improv(HK)	\$39,947.86		
		\$231,982.89		

Payroll ck# 37231 voided

Checks #37325-37332 voided, replaced with #37333-37336

Payroll ck# 37336 voided

Payroll ck# 37349 voided

CK# 37380 voided for \$95.04 replaced with ck#37428

CK# 37411 voided for \$255.60 replaced with ck#37429

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Payroll ck#37436 voided
Payroll ck# 37444 voided
Check run 37446-37682 voided and shredded; printer issues 4/18/23

VOTING **Ayes: 5** **Perry, Filomeno, Mastrodomenico, Miller, Root**
 Nays: 0

RESOLUTION NO. 40, 2023 ADOPTED. **April 21, 2023**

Mayor Perry began the discussion for the Assistant to the Director of Special Events position. Mayor Perry suggested that instead of hiring out, the Village Board allow Mayor Perry to step in and shadow Robert Blais and learn the position himself. Mayor Perry explained that most of the paperwork and scheduling is already done in-house with our current staff. Mayor Perry said he would learn the position and then he would be able to train a new Director of Events himself when the time came. Mayor Perry offered to learn the position for no additional pay. Trustee Mastrodomenico said he felt that this year's events are pretty much already set and supported the idea of Mayor Perry learning the position. Trustee Filomeno asked if the two office clerks would continue to complete the paperwork to which Mayor Perry responded yes. Mayor Perry said that the clerks already have a rapport with the vendors and know the job, that there is no need to change. Trustee Filomeno asked if the two candidates that had applied for the Director of Special events were still in the mix for when Robert Blais retired. Mayor Perry responded yes. Trustee Miller said she likes the idea of saving money and the fact that there was a transition plan for when Robert Blais retires. Trustee Root said that he agreed with Trustee Filomeno's previous position, in that the Mayor should focus on governing. Trustee Root said he also felt that the person taking the position should have schooling for event planning, that it should be done by a professional. Trustee Filomeno said because Mayor Perry would be acting as a sponge and learning the position, and then passing the information on when the time comes, that he is in support of the Mayor acting as the assistant. Trustee Filomeno further explained that Mayor Perry would also be a buffer piece, as an outside source would not know how the Village works. Trustee Root questioned about lack of oversight to the position. Mayor Perry responded that the Village Board would be the oversight, that he felt he had the capacity to learn the position. Mayor Perry said that the position does not include planning the event, that the person just OK's it being held in the Village. Trustee Root said he would like for the events to be known to the Board before they are OK'd. Mayor Perry pledged that he would do that. Trustee Miller said that she wants extreme oversight on events, to make sure that the events are worth being held. Trustee Miller would like to know how much each event costs, as well as how much it impacts other things in the Village like water and sewer increases. Mayor Perry said we already see seasonal, but it would be very hard to see individual event impact on these things. Trustee Mastrodomenico said most of the impact is on businesses in the Village and we cannot see how it impacts a business individually. Mayor Perry said that we can see impact through OCC Tax and the chart of flows in the summer. He said most of the information will come post events. Trustee Miller wants to make sure the events are not a burden to the residents. Trustee Root said he also feels we do not want the quality of life to be affected.

At 7:57am there was a motion by Trustee Root, seconded by Trustee Filomeno to go into executive Session to discuss a personnel matter.

At 8:34am the Village Board came out of Executive session and invited the public back into the meeting.

Mayor Perry said the Board had discussed adding a Code of Conduct agreement to the application process for all events. He asked Mr. Cianciolo if he would agree to sign one once it was created and approved by the Board. Mr. Cianciolo agreed that he would be happy to sign one, that he has all his vendors sign one with him to participate in any event he manages. Mayor Perry said Trustee Miller would present a code of conduct for review to the Board at the next Regular Village Meeting on May

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15, 2023. Trustee Mastrodomenico asked Mr. Cianciolo to provide a copy of the code of conduct that he uses for his events to which Mr. Cianciolo agreed he would.

Mayor Perry asked if there were any other questions or concerns to which there was no response.

There was a motion by Trustee Root to adjourn at 8:38am.

Respectfully submitted,

Julie K. Allen
Purchasing Agent
Village Clerk