

Minutes of the Regular Meeting of the Board of Trustees of the Village of Lake George, NY, held at the Village Administration Building on Monday, October 15, 2018 at 6:30 p.m.

MEMBERS PRESENT: Robert M. Blais
Joseph Mastrodomenico, Jr., Trustee
Ray Perry, Trustee
John Root, Trustee

MEMBER ABSENT: John Earl, Deputy Mayor

Also Present: Clerk Debra McKinney, Superintendent David Harrington, Michael Goot (Journalist), Thom Randall (Journalist) and Joanne Mammorsch.

At 6:30 p.m. Mayor Blais opened the Regular Meeting and asked Trustee Mastrodomenico to lead the Pledge of Allegiance.

Mayor Blais presented the minutes from a Regular Meeting held on September 17, 2018. Trustee Root made a motion, seconded by Trustee Mastrodomenico, unanimously carried to approve the September 17, 2018 meeting minutes.

VOTING **Ayes: 4** **Blais, Mastrodomenico, Perry, Root**
 Nays: 0
 Absent: 1 **Earl**
 MOTION PASSED.

Monthly reports from the Sanitation Department, Caldwell Sewer District, REC Center, Code Enforcement, Meter Revenues, Meter Enforcement, Fire Department, and Superintendent of Public Works were presented and made available for inspection.

The following correspondence was reviewed:

- Chris Navitsky of the Fund for Lake George sent a thank you to the Village and to Jeff Johnson, Lake George Fishing Alliance for support of the 4th Annual Salt Summit
- Stephen Swanson, Lake George American Legion sent a thank you for allowing their annual coin drop. Funds were used to award \$500 to a Lake George Senior scholarship.

Tax Collector Danae Bock submitted the list of unpaid Village Taxes to be relayed onto January 2019 Town & County Taxes.

Trustee Perry, seconded by Trustee Mastrodomenico, offered the following resolution:

RESOLUTION NO. 127, 2018

BE IT RESOLVED, that the Board of Trustees authorizes the Treasurer to relay to Warren County the list of unpaid Village taxpayers for the June 2018 Village taxes in the amount of \$84,549.58 plus interest in the amount of \$6,833.96 which includes a postage fee for each parcel, for a grand total of \$91,383.54.

VOTING **Ayes: 4** **Blais, Mastrodomenico, Perry, Root**
 Nays: 0
 Absent: 1 **Earl**

RESOLUTION NO. 127 2018 ADOPTED.

October 15, 2018

The list of unpaid Town Water customers to be relayed onto January 2019 Town & County Taxes was presented.

Mayor Blais, seconded by Trustee Root, offered the following resolution:

RESOLUTION NO. 128, 2018

BE IT RESOLVED, that the Board of Trustees authorizes the Treasurer to relay to Warren County the list of unpaid Town Water Customers in the amount of \$17,574.24 plus interest and penalties of \$3,306.94 for a total of \$20,881.18 to appear on their January 2019 Town and County tax bill as per an agreement with the Town of Lake George.

**VOTING Ayes: 4 Blais, Mastrodomenico, Perry, Root
 Nays: 0
 Absent: 1 Earl**

RESOLUTION NO. 128, 2018 ADOPTED.

October 15, 2018

Superintendent Harrington and Waste Water Treatment Plant Operator Tim Shudt interviewed and would like to hire Barry Johnson of Warrensburg as a full-time employee at a rate of \$15.00 per hour for the WWTP. He has a Class A CDL, and would be available to start on October 24 with health insurance coverage to be available November 1st. Superintendent Harrington requested that seasonal employee Dan Elkins also be hired as a full-time permanent employee at a rate of \$15.00 per for DPW. He worked this summer and was reliable and flexible in doing whatever was asked; he was a good employee. Dave would like to keep him and have him shadow Scott Bauberger and Bob Gunther next year. We need someone to learn how to fix and maintain the pay and displays and the meters. Dave explained funding for hiring him.

Trustee Root, seconded by Trustee Mastrodomenico, offered the following resolution:

RESOLUTION NO. 129, 2018

BE IT RESOLVED, that the Board of Trustees approve hiring of the following employees as full-time permanent with benefits: Barry Johnson for WWTP and Dan Elkins for DPW at a pay rate of \$15.00 per hour.

**VOTING Ayes: 4 Blais, Mastrodomenico, Perry, Root
 Nays: 0
 Absent: 1 Earl**

RESOLUTION NO. 129, 2018 ADOPTED.

October 15, 2018

Superintendent Harrington has been researching the possibility of creating a new Buildings and Grounds Department with two full-time permanent employees instead of using seasonal workers. He came up with a tentative plan, and he put together some figures for the 2019/2020 budget. He noted that it has been difficult keeping good seasonal help, especially for special events and restroom cleaning. Mayor Blais acknowledged his request and would like further discussion when it gets closer to budget time and also to continue discussion with the Town on the shared services.

Treasurer Danae Bock has completed and submitted the Annual Update Document (AUD), which is the annual financial report, and is available for inspection. A legal notice will be

published in the Post Star. Mayor Blais commented that the Village is in excellent financial condition, that the bond rating remains healthy.

The following Special Event application was considered:

- Jennifer Frame for the Special Olympics Lake George Polar Plunge to be held on Saturday, November 17, 2018 from 8:00 a.m. to 1:00 p.m. on the Shepard Park Beach. Mayor Blais noted that they have successfully used the beach for this for several years.

Mayor Blais, seconded by Trustee Perry, offered the following resolution:

RESOLUTION NO. 130, 2018

BE IT RESOLVED, that the Village Board hereby approves the following Special Events/Facility Uses contingent upon receipt of all fees, insurance and other necessary documents:

- Jennifer Frame for the Special Olympics Lake George Polar Plunge to be held on Saturday, November 17, 2018 from 7:00 a.m. to 2:00 p.m. on the Shepard Park Beach

**VOTING Ayes: 4 Blais, Mastrodomenico, Perry, Root
 Nays: 0
 Absent: 1 Earl**

RESOLUTION NO. 130, 2018 ADOPTED. October 15, 2018

The following resolutions were considered:

- Consider contract for Medicare Advantage health insurance
CDPHP offered renewal of retirees' coverage at a rate of \$294.70 per month. The coverage is the same as the enrollees have now with a 2% increase. Clerk Deb McKinney noted that she is soliciting a quote from Humana, but has not received it yet. Because time is of the essence for these enrollments, she asked the Board to authorize Mayor Blais to sign whichever contract is in the best interest of the Village, then she will inform the Board of the outcome at next month's meeting.

Trustee Perry, seconded by Trustee Root, offered the following resolution:

RESOLUTION NO. 131, 2018

BE IT RESOLVED, that the Village Board hereby authorizes Mayor Robert Blais to sign a one year contract for a Medicare Advantage health insurance plan with the carrier that provides similar coverage to what is now offered at the best rate in the best interest of the Village. The cost will not exceed the renewal rate offered by CDPHP for Group Medicare health insurance beginning January 1, 2019 at a cost of \$294.70 per month.

**VOTING Ayes: 4 Blais, Mastrodomenico, Perry, Root
 Nays: 0
 Absent: 1 Earl**

RESOLUTION NO. 131, 2018 ADOPTED. October 15, 2018

- Approve Service Fee Agreement with PenFlex for managing LOSAP

Trustee Mastrodomenico, seconded by Trustee Root, offered the following resolution:

RESOLUTION NO. 132, 2018

WHEREAS, the Village of Lake George has a Length of Service Awards Program (LOSAP) for its Volunteer Firemen which has historically been administered by Penflex, Inc.,

BE IT RESOLVED, that the Board of Trustees of the Village of Lake George, NY hereby authorizes Mayor Robert M. Blais to sign a renewal contract with Penflex, Inc. to continue their Administrative Services for the Village's LOSAP program for the 2018-2019 year for a base fee of \$2,325. plus a per participate fee of \$16. each person, and the yearly audit package for a fee of \$345.

**VOTING Ayes: 4 Blais, Mastrodomenico, Perry, Root
 Nays: 0
 Absent: 1 Earl**

RESOLUTION NO. 132, 2018 ADOPTED.

October 15, 2018

- Install new furnace and AC condenser at Village Hall

Superintendent Harrington explained that Esco has been here a couple of times this summer repairing the AC unit, and now it is not working again. They found out that the evaporating coil on the furnace is leaking and needs to be replaced. While on the last onsite visit, he spoke with technician, and they evaluated the heating and AC system in whole. The condensing unit is 12 years old and the furnace is 19 years old. They found that the furnace is deteriorating and was very corroded. The last time we had to get parts, they were difficult to find. Superintendent Harrington is recommending that due to its age the system be replaced. He got two price quotes.

Trustee Mastrodomenico, seconded by Trustee Root, offered the following resolution:

RESOLUTION NO. 133, 2018

WHEREAS, the Village Hall has a 19 year old heating and air conditioning system that has had to be serviced a few times recently. After an inspection it was found that the heating system needs to be replaced because it is deteriorating and not functioning optimally. The air conditioning system has a leak in it, which has already been repaired once, but is not working again.

BE IT RESOLVED, that the Board of Trustees of the Village of Lake George, NY hereby authorizes the purchase and installation of a new system from the low bidder, Esco, Inc. at a cost of \$7,390.00. Most of the funds are available in the A1620.22 appropriation, with the rest being transferred from the O&M account.

**VOTING Ayes: 4 Blais, Mastrodomenico, Perry, Root
 Nays: 0
 Absent: 1 Earl**

RESOLUTION NO. 133, 2018 ADOPTED.

October 15, 2018

- Award 2018/2019 Road Salt Brine bid

As part of the salt initiative, bids for the 2018/2019 Road Salt Brine were solicited. Superintendent Harrington explained that funds for these items are coming from a DEC grant;

the Village is the lead agency, and Dave Wick from the Lake George Park Commission is administering the grant. Mr. Wick recommended purchasing the brine from the sole bidder citing that it is a reasonable cost. The bid results for the brine are listed below:

VILLAGE OF LAKE GEORGE BID OPENING		
Bid Item: 2018/2019 Road Salt Brine		
Bid Opening Date & Time: 11:00 PM, Friday, October 12, 2018		
Bid Opening Place: Lake George Village Hall, 26 Old Post Road		
By: Debra J. McKinney, CPPB, Purchasing Agent		
VENDOR NAME, ADDRESS & PHONE	BID AMOUNT/GALLON	NON COLLUSIVE
Street Treet, Inc PO Box 17368, Rochester, NY 14617	0.18	x

Trustee Mastrodomenico, seconded by Trustee Root, offered the following resolution:

RESOLUTION NO. 134, 2018

BE IT RESOLVED, that the Village Board hereby approves purchasing the Road Salt Brine for the 2018/2019 season from the bidder, Street Treet, Inc. at a bid price of \$.18 per gallon.

VOTING **Ayes: 4** **Blais, Mastrodomenico, Perry, Root**
 Nays: 0
 Absent: 1 **Earl**

RESOLUTION NO. 134, 2018 ADOPTED. October 15, 2018

- James D. Quirk renewal of lease for Beach Road Ticket Booth

Mayor Blais noted that last year Mr. Quirk was awarded the bid at a cost of \$12,769. with a right of renewal for two additional terms at an escalation rate of 5% each additional year. Mr. Quirk requested that the agreement for the Beach Road Ticket Booth be renewed for next season.

Trustee Mastrodomenico, seconded by Trustee Root, offered the following resolution:

RESOLUTION NO. 135, 2018

WHEREAS, James D. Quirk was awarded the Beach Road Ticket Booth bid for the 2018 season, and;

WHEREAS, the original Beach Road Ticket Booth agreement states that there is a right of renewal for two additional terms at an escalation rate of 5% each additional year above the succeeding year, and;

WHEREAS, James D. Quirk has requested that the lease for the Beach Road Ticket Booth be renewed for an additional year;

BE IT RESOLVED, that the Village Board hereby authorizes Mayor Blais to sign a renewal

of the lease for the Beach Road Ticket Booth with James D. Quirk for the period of May 1 through October 26, 2019; at a cost of \$12,769. the original bid proposal PLUS 5% escalation \$638.45 for a total cost of \$13,407.45;

BE IT FURTHER RESOLVED, that Mr. Quirk may choose to pay the full cost in advance of the season upon execution of the lease, or in six payments on or before the 1st day of each month thereafter beginning May 1, 2019.

VOTING **Ayes: 4** **Blais, Mastrodomenico, Perry, Root**
 Nays: 0
 Absent: 1 **Earl**

RESOLUTION NO. 135, 2018

October 15, 2018

- Change order for J&K Trucking for the Philip Street Water Main Project

Superintendent Harrington explained the additional work that was necessary which includes the following:

Credit: \$ 131.90 – 8X6 MJ anchor tee
Credit: \$ 598.00 – 6 MJ RW gate valves
Add: \$1,428.00 – tapping sleeve and valve (stainless steel)
Add: \$1,100.00 – wet tap performed by subcontractor
Add: \$ 736.37 - materials for main tie-in at Courtland Street
For a total change order value of plus \$2,534.47.

He advised that adding the tapping sleeve and valve was the best because it made it so the water wouldn't have to be shut off twice. And the wet tape was needed because when the original tie in was done, they found a 4" versus a 6" line. This vendor has been great; they charged no additional labor and no profit on the materials. Superintendent Harrington noted that they should be tying in to Prospect Street this week with individual services to begin shortly thereafter.

Based on Superintendent Harrington's recommendation, Mayor Blais, seconded by Trustee Perry, offered the following resolution:

RESOLUTION NO. 136, 2018

BE IT RESOLVED, that the Village Board of Trustees hereby approves Change Order No. 1 from J&K Trucking and Excavating, Inc. for the following changes to the original Philip Street Water Main Improvement Capital Project contract:

Credit: \$ 131.90 – 8X6 MJ anchor tee
Credit: \$ 598.00 – 6 MJ RW gate valves
Add: \$1,428.00 – tapping sleeve and valve (stainless steel)
Add: \$1,100.00 – wet tap performed by subcontractor
Add: \$ 736.37 - materials for main tie-in at Courtland Street
For a total change order value of plus \$2,534.47.

This change order does not affect the total contract price; rather it uses \$2,534.47 of the field change allowance, reducing the remaining field change allowance to \$4,965.33.

VOTING **Ayes: 4** **Blais, Mastrodomenico, Perry, Root**
 Nays: 0

Absent: 1 Earl

RESOLUTION NO. 136, 2018 ADOPTED.

October 15, 2018

Mayor Blais asked the Board to review a draft of the Sidewalk Café law. Some businesses are asking for use of their sidewalk cafés on a year-round basis. They would like to decorate their decks for the holidays and use portable heaters. Mayor Blais noted that Attorney Fuller drew up a hold harmless agreement to be used, which was one of the biggest issues with allowing the decks to stay up year round. The business owners will be required to maintain their decks year round including snow removal of the deck and the whole sidewalk to the curb line in front of their business. Attorney Fuller recommended a separate temporary revocable permit for each business. Because of the right-of-way the businesses will also be required to obtain a DOT permit. Superintendent Harrington commented that his biggest concern was the liability because of our staff plowing and cleaning snow near the structures, but with the hold harmless in place, that should be resolved. Trustee Root mentioned that Dan Barusch was adamant about not allowing these; Mayor Blais confirmed that he has spoken with him about this.

Mayor Blais, seconded by Trustee Root, offered the following resolution:

RESOLUTION NO. 137, 2018

BE IT RESOLVED, that the Village Board hereby approves setting a public hearing for Proposed Local Law No. 11 Amending Chapter 168, "Sidewalk Cafés" of the Code of the Village of Lake George for November 19, 2019 at 6:30 p.m.

**VOTING Ayes: 4 Blais, Mastrodomenico, Perry, Root
 Nays: 0
 Absent: 1 Earl**

RESOLUTION NO. 137, 2018 ADOPTED.

October 15, 2018

Superintendent Harrington reported that the new sweeper has arrived and is in use. He recommended declaring the 2004 Elgin Pelican sweeper, ID#P-4287-D as surplus. Monroe Tractor looked it in the spring and said it is worth about \$20,000, whether we could get that or not is the question. The Town of Queensbury has several similar model sweepers and was interested in purchasing it. Superintendent Harrington will pursue that.

Mayor Blais, seconded by Trustee Mastrodomenico, offered the following resolution:

RESOLUTION NO. 138, 2018

WHEREAS the Village has purchased a new sweeper and does not need two sweepers;

BE IT RESOLVED, that the Village Board of Trustees hereby designates the 2004 Elgin Pelican sweeper as "Surplus" and put it up for sale.

**VOTING Ayes: 4 Blais, Mastrodomenico, Perry, Root
 Nays: 0
 Absent: 1 Earl**

RESOLUTION NO. 138, 2018 ADOPTED.

October 15, 2018

Mayor Blais asked the Board to submit Citizen of the Year nominations to Village Clerk Deb McKinney.

Mayor Blais, seconded by Trustee Root, offered the following resolution for water changes:

RESOLUTION NO. 139, 2018
OCTOBER 2018 WATER CHANGES

OCTOBER PENALTIES	\$ 543.34
NOV, DEC, JAN PENALTIES	\$ 790.41
TOWN RELEVY FEES	\$ 1,225.00

TOWN UNPAID WATER RENT RELEVY	\$20,881.18
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FINAL READS:

Tahoe Resorts	#4283	\$ 2,653.32
US Bank	# 303	\$ 23.59
J Giannella	#3549	\$ 88.78
A Kohland	#3900	\$ 42.69
M Krantz	# 529	\$ 135.94

SALE OF EQUIPMENT	\$ 10.00
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The above resulted in the following Journal Entries:

DR F0440 DUE FROM OTHER GOV'T	\$20,881.18
CR F0350 WATER RECEIVABLES	\$18,865.77
CR F2148 WATER PENALTIES	\$ 2,015.41

DR F0350 WATER RECEIVABLES	\$ 3,497.66
CR F2140 WATER METERED	\$ 2,944.32
CR F2148 WATER PENALTIES	\$ 543.34
CR F2655 SALE OF EQUIPMENT	\$ 10.00

VOTING Ayes: 4 Blais, Mastrodomenico, Perry, Root
 Nays: 0
 Absent: 1 Earl

RESOLUTION NO. 139, 2018 ADOPTED. October 15, 2018

Mayor Blais, seconded by Trustee Root, offered the following resolution for transfers and audits:

RESOLUTION NO. 140, 2018

TRANSFERS:

From:	To:	Amount:
A1620.4 Buildings Contr.	A1620.22 Buildings Inventory	\$1,000.00
A5110.4 Street Maint.	A5410.4 Sidewalks	\$1,500.00
A7270.4 Bands	A6410.4 Occupancy Tax	\$3,540.00

AUDITS:			Voucher #	Check #
9/27/2018	General	\$131,383.08	190725-190755	31901-31909
	Water	<u>\$24,829.34</u>		
		\$156,212.42		
10/11/2018	General	\$58,873.10	190818-190826	
	Water	<u>\$12,450.94</u>	190845-190846	31910-31917
		\$71,324.04	190890-190892	
10/15/2018	General	\$259,605.02		
	Water	\$55,668.05	190756-190817	31918-32013
	Gaslight Village (HG)	\$3,500.00	190827-190844	
	Water Main Philip (HH1)	\$7,272.00	190847-190900	
	Sewer Plant Improv(HK)	<u>\$65,645.03</u>		
		\$391,690.10		

VOTING **Ayes: 4** **Blais, Mastrodomenico, Perry, Root**
Nays: 0
Absent: 1 **Earl**

RESOLUTION NO. 140, 2018 ADOPTED. October 15, 2018

Mayor Blais asked for any other business.

- Trustee Root requested that the barrels that were used to eliminate parking close to the corner be put back up by the crosswalk near the school.
- Trustee Mastrodomenico received a request that the trash receptacles further south on Canada Street be left out until at least Columbus Day. Superintendent Harrington made note of the request.
- Trustee Perry commented that he has heard some negative comments in regards to loss of business by bar owners during the Fridays at the Lake. Mayor Blais noted that he understands, and it is something to consider for next year. He reported that the net profits from this season were about \$28,000, which all helps the taxpayers.
- Joanne Mammorsch asked if any suspects have been named in the canoe investigation. Mayor Blais replied that they have not identified the people. Our DPW has repaired the canoe.
- Mayor Blais praised our DPW, under Superintendent Harrington’s guidance, with their ability to do any job necessary including building construction. Most municipalities do not have that benefit. He said, “They are remarkable.” He also reported that Chief Operator Tim Shudt is still helping out the Town of Bolton since they still have no operator for their plant.

There was a motion by Trustee Perry, to adjourn at 7:04 p.m.

Respectfully submitted,

Debra J. McKinney
Village Clerk
10-15-18 reg