

Minutes of the Regular Meeting and Public Hearing of the Board of Trustees of the Village of Lake George, NY, held at the Village Administration Building on Monday, March 16, 2020, at 6:30 p.m.

MEMBERS PRESENT: Robert M. Blais, Mayor
John Earl, Deputy Mayor
Joseph Mastrodomenico, Jr., Trustee
Ray Perry, Trustee
John Root, Trustee

Also present: Clerk Debra McKinney, Superintendent Keith Lanfear, and Thom Randall (Journalist).

At 6:30 p.m. Mayor Blais opened the Regular Meeting and asked Trustee Mastrodomenico to lead the Pledge of Allegiance.

At 6:30 p.m. Mayor Blais opened a Public Hearing in regards to granting a renewal for the cable television franchise agreement by and between the Village of Lake George and Spectrum Northeast, LLC a/k/a Charter Communications. The new agreement would be for a term of 15 years, with a franchise fee of 5% of the annual gross revenue, along with possibly a request for Spectrum to waive the fees paid by the Village for the Shepard Park public Wi-Fi. Mayor Blais noted that the contract is currently under review by Attorney Fuller. Mayor Blais opened the floor to public comment. There was none.

Mayor Blais presented the minutes from a Regular Meeting held on Monday, February 10, 2020 and a Special Meeting held on March 9, 2020. Trustee Root made a motion, seconded by Trustee Mastrodomenico, unanimously carried to approve the minutes.

VOTING **Ayes: 5** **Blais, Earl. Mastrodomenico, Perry, Root**
 Nays: 0

MOTION PASSED.

Monthly reports from the Sanitation Department, REC Center, Code Enforcement, Fire Department, Caldwell Sewer District, Teen Center, and Superintendent of Public Works were presented and made available for inspection.

The following correspondence was reviewed:

- JoAnn Stafford-Paige of Helen Street sent a letter reporting damage done by the Village plows to her light fixtures. It was confirmed that the repairs have been made.
- NYS DEC sent notice that the Village's 2019 Consolidated Funding Application for Water Quality Improvement Project Program (WQIP) was not selected for funding.
- Jan Reed of Gracenote sent a note thanking the Village for use of the REC Center for their Winter Fun Day.
- Kim Heunemann of the Prospect Center sent a thank you note for the Joint Occupancy Tax of \$3,850. which they were awarded for their Annual Volleyball Tournament scheduled for August 1-2, 2020.

Clerk Deb McKinney reviewed the following resolutions for the Board's consideration:

- MVP Health Insurance renewal for active employees
This is the same coverage as the employees currently have; there was a 5% increase in the premium.

Trustee Earl made a motion, seconded by Trustee Mastrodomenico, offered the following resolution:

RESOLUTION NO. 232, 2020

BE IT RESOLVED, that the Village Board hereby authorizes Mayor Blais to sign a renewal contract with MVP Health Care for health insurance for the active employees for the period of June 1, 2020 through May 31, 2021.

**VOTING Ayes: 5 Blais, Earl, Mastrodomenico, Perry, Root
 Nays: 0**

RESOLUTION NO. 232, 2020 ADOPTED March 16, 2020

- WWTP Construction Change Orders for Blue Heron, Stilsing Electric, Family Danz Mechanical, and R.F. Gordon Mechanical
Mayor Blais informed the Board that these change orders will add about three months to the final completion date of the new plant, but we will still be in compliance with DEC requirements. Superintendent Lanfear noted that about 50% of the additional time needed was because of the increased time in demolition of the Imhoff tank. There is no monetary change with these at this time.

Trustee Earl made a motion, seconded by Trustee Mastrodomenico, offered the following resolution:

RESOLUTION NO. 233, 2020

BE IT RESOLVED, that the Village Board hereby approves Chazen Companies Project 91760.00, Change Order No. 1 to provide an extension of the dates of Substantial Completion and Ready for Final Payment from May 14, 2021 and June 18, 2021 to August 16, 2021 and September 1, 2021 respectively for the following:

**Contract 1 – General, Blue Heron Construction Co.
Contract 2 – Electrical, Stilsing Electric, Inc.
Contract 3 – HVAC, Family Danz Mechanical, LLC
Contract 4 – Plumbing, R.F. Gordon Mechanical, LLC**

**VOTING Ayes: 5 Blais, Earl, Mastrodomenico, Perry, Root
 Nays: 0**

RESOLUTION NO. 233, 2020 ADOPTED March 16, 2020

- Award Fireworks Bid
Ms. McKinney reported that one bid was received for fireworks for the 2020, 2021, and 2022 seasons. The bid from Santore's World Famous Fireworks came in at \$5,000. for each Regular show, and \$11,000. for the Special Show on the 4th of July. The regular show cost increases by \$250. each over the

next two years, and the Special Show goes to \$11,500. in 2022. Mayor Blais confirmed that he will be working with the Chamber to get sponsors just as he did last year.

Trustee Earl made a motion, seconded by Trustee Mastrodomenico, offered the following resolution:

RESOLUTION NO. 234, 2020

WHEREAS, the Village Board solicited for bids for the 2020, 2021, and 2022 fireworks shows; and

WHEREAS, Santore's World Famous Fireworks of Stillwater, NY was the sole bidder; and

WHEREAS they are a responsive, responsible bidder, and their proposal seems within reason;

BE IT RESOLVED, that the Board of Trustees of the Village of Lake George hereby awards the bid for the 2020 season fireworks to Santore's World Famous Fireworks of Stillwater, NY at a cost of \$5,000. for each Regular Show and \$11,000 for a Special Show on July 4, 2020. The cost of the 2021 season shows will be \$5,250. for each Regular Show and \$11,000. for the Special Show for 4th of July; and the cost of the 2022 season shows will be \$5,500. per Regular Show and \$11,5000. for the Special Show for the 4th of July; and

BE IT FURTHER RESOLVED, that the Village Board has a right to add two one-year extensions if both the Village and the vendor agrees.

BE IT FURTHER RESOLVED that the Village Board authorizes Mayor Blais to sign the contracts as necessary for the above.

**VOTING Ayes: 5 Blais, Earl, Mastrodomenico, Perry, Root
 Nays: 0**

MOTION PASSED.

RESOLUTION NO. 234, 2020 ADOPTED. March 16, 2020

- Wood Park – Turf Management Agreement
This proposal is for the turf management program at the Wood Park. It will be forwarded to the Wood Park O&M Committee for approval, then the Village will pay, but be reimbursed for the services.

Motion by Trustee Earl, seconded by Trustee Mastrodomenico offered the following resolution:

RESOLUTION NO. 235, 2020

WHEREAS the Village of Lake George oversees the Charles R. Wood Park and South Parcel and has an expense account set up for maintenance; and,

WHEREAS the Warren County O&M Committee reimburses the expenditures;

BE IT RESOLVED that the Village Board of Trustees of the Village of Lake George does hereby approve the Turf Management Company Inc. proposal for the Festival Space in an amount not to exceed \$8,442.76 and the proposal for the South Parcel at a cost not to exceed \$1,833.34.

VOTING **Ayes: 5** **Blais, Earl, Mastrodomenico, Perry, Root**
 Nays: 0

RESOLUTION NO. 235, 2020 ADOPTED. March 16, 2020

- Handbook Section VI – Absentee Prevention Program
Since the last discussion, Mayor Blais revised it and he read it aloud.

Trustee Earl made a motion, seconded by Trustee Mastrodomenico, offered the following resolution:

RESOLUTION NO. 236, 2020

BE IT RESOLVED, that the Village Board of Trustees hereby approves the following additions as underlined to the Employee handbook effective immediately:

Section VI Rules & Regulations

B. Absentee Prevention Program

To prevent absenteeism and to allow for a constant and dependable work force the following is hereby adopted:

- ~~1. Any employee who is absent from work, without prior notice or approval, for a period of five days or more, during a six month period shall be put on "First Warning". (Absent shall mean from a regular work shift, scheduled overtime, or unavailable for snow emergency response.)~~
- ~~2. If such employee is absent from work during the following six month period for five days, without prior notice or approval, for any reason whatsoever, including sick leave, they shall be subject to termination.~~
1. Any employee who has repeated absences during any twelve month period including but not limited to:
 - a. Availability for snow emergency response, in excess of Personal days, without prior notice of three days, immediately before or after a paid holiday, scheduled overtime or illness without doctor's verification will be subject to disciplinary action involving:
 1. Loss of paid holiday
 2. Five days suspension for each unauthorized absence up to a maximum of 15 days
 3. Repeated, continued absences may result in dismissal (3-16-2020)

~~During any of the "First Warning" or Termination phases, should the employee maintain a perfect record of attendance, without any additional missed time, except for emergencies, such employee's record will be marked "cleared".~~

Mayor Blais reported that he received a call from Christian Dutcher telling him that he is having a problem because of the virus, several of the vendors have called to cancel. Mr. Dutcher has already received approval for use of the Beach Road Lot, the Festival Commons and the County Lot, and is asking that if for some reason he has to cancel, could he be refunded the deposit. Mr. Dutcher has asked Mayor Blais to make the same request to the County as well.

Mayor Blais made a motion, seconded by Trustee Mastrodomenico, offered the following resolution:

RESOLUTION NO. 239, 2020

BE IT RESOLVED that the Village Board hereby agrees to the refund of any deposits paid for approved upcoming events if they are cancelled for circumstances related to the most recent virus outbreak.

**VOTING Ayes: 5 Blais, Earl, Mastrodomenico, Perry, Root
 Nays: 0**

RESOLUTION NO. 239, 2020 ADOPTED March 16, 2020

Mayor Blais noted that with the Joint Occupancy Tax awards usually a 50% deposit is made prior to the event; he would like to suggest to the Town that in light of the current situation these deposits not be forwarded to the organizers.

Mayor Blais asked the Board to consider the fees for Car Show PP's. Deb McKinney confirmed that last year it was \$100. for passenger vehicles only, and \$400. for trailers or any other vehicles using more than one parking space. Mayor Blais commented that we didn't really have a problem with those fees.

Trustee Earl made a motion, seconded by Trustee Root, offered the following resolution:

RESOLUTION NO. 240, 2020

WHEREAS the Village of Lake George hosts the Adirondack Nationals Car Show annually, and

WHEREAS seasonal attendees and owners wish to park their vehicles for extended periods of time, overnight and for numerous days on our public streets, and

WHEREAS, these vehicles occupy paid metered spaces,

BE IT RESOLVED that the Village Board of Trustees of the Village of Lake George does hereby agree to issue Parking Permits "PP's" set at the following fees:

- **Passenger vehicles only \$100. each**
- **Trailers or any other vehicles using more than one parking space \$400. each**

BE IT FURTHER RESOLVED that the PP's will be valid Tuesday, September 8, 2020 through Sunday, September 13, 2020 only.

**VOTING Ayes: 5 Blais, Earl, Mastrodomenico, Perry, Root
 Nays: 0**

RESOLUTION NO. 240, 2020 ADOPTED March 16, 2020

The following training was considered:

- AWWA Water Event, Saratoga Springs April 14-16, 2020
- NYRWA Laboratory, Lake George April 23, 2020
- 2020 Adirondack Park Local Government Day Conference, Lake Placid April 29 & 30, 2020
- NYRWA Annual Training, Lake Placid May 18-20, 2020
- Basic Laboratory Procedures, Morrisville August 3-7, 2020
- Pretreatment of Brewery Discharges, Fort Edward May 12, 2020

Trustee Perry made a motion, seconded by Trustee Mastrodomenico, offered the following resolution:

RESOLUTION NO. 241, 2020

BE IT RESOLVED, that the Village Board approves Village staff to attend the following training sessions:

- **AWWA Water Event, Saratoga Springs April 14-16, 2020**
- **NYRWA Laboratory, Lake George April 23, 2020**
- **2020 Adirondack Park Local Government Day Conference, Lake Placid April 29 & 30, 2020**
- **NYRWA Annual Training, Lake Placid May 18-20, 2020**
- **Basic Laboratory Procedures, Morrisville August 3-7, 2020**
- **Pretreatment of Brewery Discharges, Fort Edward May 12, 2020**

**VOTING Ayes: 5 Blais, Earl, Mastrodomenico, Perry, Root
 Nays: 0**

RESOLUTION NO. 241, 2020 ADOPTED March 16, 2020

Superintendent Lanfear recommended setting Spring Clean Up Days for April 3 through April 20, 2020. He noted they've already picked up some debris from previous storms.

Trustee Perry made a motion, seconded by Trustee Earl, offered the following resolution:

RESOLUTION NO. 242, 2020

BE IT RESOLVED that the Village Board hereby sets Spring Clean Up Days for April 3 through April 20, 2020.

**VOTING Ayes: 5 Blais, Earl, Mastrodomenico, Perry, Root
 Nays: 0**

RESOLUTION NO. 242, 2020 ADOPTED March 16, 2020

Mayor Blais asked Superintendent Lanfear to review the details about the water bill that Tom Zeppieri is disputing. There was high usage and a high bill for the August through October, 2019 period, which is for the prior quarter and a current bill is also due. Mayor Blais noted that the meter has been checked and that there could possibly have been leaks. Superintendent Lanfear read over the details and the usage recorded. He noted that there is high usage consistently in the same quarter each year. The Board agreed that they would offer him the same payment options as they has offered others in the past.

Mayor Blais made a motion, seconded by Trustee Root, offered the following resolution:

RESOLUTION NO. 243, 2020

WHEREAS, Adirondack Entertainment, and Recreation, Inc – Tom Zeppieri, service address of 6 Beach Road, Account #939 water usage and rent invoice for November 1 was higher than normal, and he has disputed usage and requested relief,

BE IT RESOLVED, that the Village Board agrees to offer testing of the meter at the owner’s expense if he wishes, and put Account #939 on a payment plan and allow one year without interest or penalties so long as the future quarterly billing payments stay current.

BE IT FURTHERE RESOLVED, that if the current billing and the past quarterly payments are not received by March 31, 2020, the total balance due will be relayed onto the Village taxes with additional penalties.

**VOTING Ayes: 5 Blais, Earl, Mastrodomenico, Perry, Root
 Nays: 0**

RESOLUTION NO. 243, 2020 ADOPTED. March 16, 2020

Mayor Blais reviewed the following Occupancy Tax requests:

- Sasha Pardy, Adirondack Festivals for the Adirondack Wine & Food Festival scheduled for June 27 & 28, 2020 at the Festival Commons with a request for \$15,000. Mayor Blais explained that she notified him that she had received \$35,000. of the \$50,000. that she had requested in County Occupancy Tax. He noted that the Village or the Joint Committee do not usually give funds to those who are awarded County funds, and that the Village does not usually give funds to “for profit” organizations. It was noted that the budget that was submitted with the application indicates that there was a profit of \$68,000. last year.

Trustee Root made a motion, seconded by Trustee Mastrodomenico, offered the following resolution:

RESOLUTION NO. 244, 2020

WHEREAS, Sasha Pardy representing Adirondack Festivals, LLC was awarded Warren County Occupancy Tax Funds for the Adirondack Wine and Food Festival scheduled for June 27 and 28, 2020; and

WHEREAS the organization is a “for profit” business;

BE IT RESOLVED that the Village Board denies the application for \$15,000. in funding.

**VOTING Ayes: 5 Blais, Earl, Mastrodomenico, Perry, Root
 Nays: 0**

RESOLUTION NO. 244, 2020 ADOPTED March 16, 2020

- Paul Bricoccoli, Adirondack Race Management for the Lake George Triathlon Festival scheduled for September 5 & 6, 2020 with a request for \$5,000. Trustee Root noted that it is an excellent event, and they have received occupancy tax for several years, but still show a shortfall for last year’s event. It was suggested that they need to refigure their revenues and expenses so that there is not a loss for the event.

Trustee Root made a motion, seconded by Trustee Mastrodomenico, offered the following resolution:

RESOLUTION NO. 245, 2020

WHEREAS, Adirondack Race Management has been awarded Village occupancy tax funds for the Lake George Triathlon Festival for several years, and the Village’s policy usually allows awards for three years for an event;

BE IT RESOLVED that the Village Board denies the application for \$5,000. in funding.

**VOTING Ayes: 5 Blais, Earl, Mastrodomenico, Perry, Root
 Nays: 0**

RESOLUTION NO. 245, 2020 ADOPTED March 16, 2020

Mayor Blais presented an application for use of Shepard Park for the Prospect Center to hold their Concert for a Cause event on July 25, 2020. He noted that last year their fees were waived.

Trustee Mastrodomenico made a motion, seconded by Trustee Perry, offered the following resolution:

Trustee Earl, seconded by Trustee Root offered the following resolution for water changes:

RESOLUTION NO. 247, 2020

MARCH 2020 WATER CHANGES

MARCH PENALTIES

\$1,256.10

FINAL READS:

Georgian Resort # 221

\$ 49.22

The above resulted in the following Journal Entries:

DR F0350 WATER RECEIVABLE	\$1,305.32
CR F2148 WATER PENALTIES	\$ 1,256.10
CR F2140 WATER METERED	\$ 49.22

VOTING Ayes: 5 Blais, Earl, Mastrodomenico, Perry, Root
Nays: 0

RESOLUTION NO. 247, 2020 ADOPTED March 16, 2020

Trustee Earl, seconded by Trustee Root offered the following resolution for transfers and audits:

RESOLUTION NO. 248, 2020

TRANSFERS:

From:		To:		Amount:
A1640.44	Vehicle	A1910.4	Unallocated Ins.	\$920.00
	Snow Removal		Snow Removal	
A5142.1	Pers	A5142.4	Contr.	\$1,140.00
A5650.4	Off Street Parking	A5650.43	Phone	\$100.00
A8020.22	Planning Inventory	A8010.4	Zoning Contr.	\$100.00
A8020.22	Planning Inventory	A8020.4	Planning Contr.	\$100.00
A5110.1	Street Pers	A8130.4	Sanitation Contr	\$25,000.00

2/13/2020	General	\$45,563.91		
	Water	\$13,771.73	201407-201410	33679-33681
	Sewer Plant			
	Improv (HK)	<u>\$29,234.05</u>		
		\$88,569.69		

2/27/2020	General	\$96,731.23	201411-201444	33682-33693
	Water	<u>\$24,177.46</u>		
		\$120,908.69		

3/12/2020	General	\$44,221.17	201482-201490	
	Water	<u>\$11,152.32</u>	201512-201513	33694-33698
		\$55,373.49		

3/16/2020	General	\$218,384.95		
	Water	\$83,164.52	201445-201481	
	LG Watershed			
	Plan(HA)	\$18,702.04	201491-2015777	
	Gaslight (HG)	\$51,007.57		
	Sewer Plant	\$1,265,774.65		

Improv (HK)	
Pay Stations (HM)	\$19,000.00
Wood Park (HP)	\$124,899.33
Deicing Reduction (HR)	<u>\$46,365.00</u>
	\$1,827,298.06

VOTING Ayes: 5 Blais, Earl, Mastrodomenico, Perry, Root
Nays: 0

RESOLUTION NO. 248, 2020 ADOPTED March 16, 2020

Mayor Blais reported that the County has submitted a contract which details their support in the amount of \$25,000. for the Visitor Center Warren County Room.

Trustee Root, seconded by Trustee Earl offered the following resolution:

RESOLUTION NO. 249, 2020

BE IT RESOLVED, that the Village Board hereby authorizes Mayor Blais to sign a renewal Intermunicipal Agreement referring the Lake George Visitor Center and space within the facility to Warren County for promotional purposes and intended for the period of 2020;

BE IT FURTHER RESOLVED that Warren County agrees to pay the Village a sum not to exceed \$25,000. for the services and benefits described in the agreement.

VOTING Ayes: 5 Blais, Earl, Mastrodomenico, Perry, Root
Nays: 0

RESOLUTION NO. 249, 2020 ADOPTED March 16, 2020

It was suggested that maybe the displays at the Visitor Center could be freshened up. Mayor Blais noted that the Tourism Department is working on a project to update them, and is working on a new video.

Mayor Blais went back to the public hearing and asked for any further comments.

At 7:10 p.m. Mayor Blais closed the Public Hearing on Spectrum cable franchise agreement.

The Board agreed to the renewal of the agreement and asked that Attorney Fuller try to negotiate for Spectrum to waive the fees paid by the Village of the Shepard Park public Wi-Fi. They agreed to approve the renewal agreement pending Attorney Fuller's review and approval of it.

RESOLUTION NO. 250, 2020

Motion by Mayor Blais, seconded by Trustee Perry, unanimously carried, to make a Negative Declaration on SEQR, stating that there was no significant adverse impact on the Village of Lake George in adoption of a resolution approving the Cable

Television Franchise Agreement by and between the Village of Lake George and Spectrum Northeast, LLC a/k/a Charter Communications

VOTING Ayes: 5 Blais, Earl, Mastrodomenico, Perry, Root
Nays: 0

RESOLUTION NO. 250, 2020 ADOPTED March 16, 2020

Mayor Blais made a motion, seconded by Trustee Perry offered the following resolution:

RESOLUTION NO. 251, 2020

WHEREAS in the matter of renewal of the Cable Television Franchise in the Village of Lake George, Warren County, an application has been duly made to the Board of the Village of Lake George, County of Warren, New York, by SPECTRUM NORTHEAST, LLC, locally known as Charter Communications, a partnership organized under the laws of the State of New York doing business at 20 Century Hill Drive, Latham, NY 12110, and holder of a cable television franchise in the Village of Lake George for the approval of an agreement to renew the cable television franchise for an additional fifteen (15) years. The Franchise Renewal Agreement would bring the franchise into conformity with certain provisions of the Federal Cable Communications Policy Act of 1984, as amended, and certain court rulings.

WHEREAS a Public Hearing was held in the Village of Lake George on March 16, 2020 at 6:30 p.m. and notice of the hearing was published in the Post Star on February 24, 2020.

NOW, THEREFORE BE IT RESOLVED, the Board of the Village of Lake George finds that:

1. Charter Communications has substantially complied with the material terms and conditions of its existing franchise and with applicable law; and
2. The quality of the Charter Communications service, including signal quality, response to customer complaints and billing practices has been in light of community needs; and
3. Charter Communications has the financial, legal and technical ability to provide these services, facilities and equipment as set forth in its proposal attached; and
4. Charter Communications can reasonably meet the future cable-related community needs and interests, taking into account the cost of meeting such needs and interests.

BE IT FURTHER RESOLVED that the Board of the Village of Lake George hereby renews the cable television franchise in the Village of Lake George for a term of fifteen (15) years commencing on the date of approval by the Public Service Commission; and will receive a franchise fee of 5% of the annual gross revenue.

VOTING Ayes: 5 Blais, Earl, Mastrodomenico, Perry, Root
Nays: 0

RESOLUTION NO. 251, 2020 ADOPTED March 16, 2020

Trustee Perry mentioned that he had received a quote from Adirondack Techs in regards to installing Wi-Fi in Wood Park. Mayor Blais remarked that he could forward a copy to the County O&M Committee.

Ron Mogren of Saratoga Associates submitted two drawings of the proposed work on the South Canada Streetscape work. Mayor Blais noted that the next step is to have the drawings submitted to NYS DOT for approval. The Board looked them over and made some suggestions, which Mayor Blais agreed to follow up on. The Board agreed to continue on and get approval from DOT.

In light of the recent public health issue, Mayor Blais announced that he is recommending issuing an advisory and directive to minimize the risk of spreading the COVID-19. He reviewed it with the Board. The advisory is as follows:

“Mayor Blais recommend the following, but is not ordering them at this time:

- *All places of worship suspend services for a period of four weeks or until Sunday, April 12. Then evaluate the present conditions.*
- *Prohibit all conferences, meetings, etc. from taking place in the Village.*

The following shall apply to Village operations:

- *Follow strictly the “Personal Conduct” guidelines issued by the NYS Department of Health.*
- *Appoint one DPW worker in each department to clean all surfaces of all Village-owned buildings twice daily.*
- *Suspend Tuesday drills and meetings at firehouse effective immediately.*
- *Suspend operation of the “Teen Center” until further notice.*
- *I am directing our Water Department Personnel and Sewer Department Personnel to be prepared to “fill-in” or request assistance from neighboring communities that need a certified plant operator in place in the event of required or voluntary absences. This will apply to Bolton Landing, Hague, Warrensburg, Silver Bay and others that operate both water and sewer systems.*
- *I am ordering all Village buildings except the Village Hall closed to the public including our public restrooms. The Village Hall will be operational 8:30am-4:00pm with a limited staff. All visitors should use the drop box or be screened in the lobby.*
- *Effective March 16 all further Village Board, Planning Board and Zoning Board meetings are cancelled until further notice.*
- *All Village employees will go on a 3-day week in all departments with each working the same approximate hours during the bi-weekly pay period.*
- *All employees will be paid at their regular hourly rate, so long as they are available for call-ins on a daily basis.*

The Mayor reserves the right to issue further directives that may be necessary in future weeks.”

Mayor Blais noted that our plant operators have met with other local operators to review their plants, so that if it becomes necessary to provide an operator or share an operator, they will be familiar. He went on to explain his plan about closing Village buildings to the public including the restrooms. The Plan includes reduced

staffing as per the Governor's mandate. He asked the Board to submit any other suggestions to him. Tomorrow the notices will be posted. Mayor Blais acknowledged that the tentative budget, prior to its approval, may need to be adjusted to reflect the current situation.

Mayor Blais announced that Tim Shudt is doing a polar swim in an effort to raise funds for a coworker that has been ill.

There was a motion by Trustee Perry to adjourn at 7:30 p.m.

Respectfully submitted,

Debra J. McKinney, CPPB
Village Clerk