

Minutes of the Special Meeting of the Board of Trustees of the Village of Lake George, NY, held at the Village Administration Building on Wednesday, May 30, 2017, at 6:30 p.m.

MEMBERS PRESENT: Robert M. Blais, Mayor
John Earl, Deputy Mayor
Joseph Mastrodomenico, Jr., Trustee
Ray Perry, Trustee
John Root, Trustee

Also Present: Darlene Gunther (Clerk-Treasurer), Deb McKinney (Deputy Clerk-Treasurer), Superintendent David Harrington, Thom Randall, Jason Graber, Debbie Proulx, Fire Chief Jason Berry, and Matt Oswald.

At 5:30 p.m. Mayor Blais opened the Special Meeting. He began with a revised proposal from Elan design for streetscape improvements for the North Canada Street approved, but the cost is \$1,000 more than the original proposal amount, which was estimated incorrectly at the last meeting. This project is more complicated in that a traffic study is necessary, and it needs DOT approval. Mayor Blais noted that the funds are budgeted.

Trustee Perry, seconded by Trustee Earl, offered the following resolution:

RESOLUTION NO. , 2017

VOTING Ayes: 5 Blais, Earl, Mastrodomenico, Perry, Root
Nays: 0

RESOLUTION NO. , 2017 ADOPTED. May 30, 2017

Superintendent Harrington reported that three prices were obtained for a Charge Point Dual Level II Gateway Bollard electric vehicle charging stations, one to be purchased by the Village for the James Street Parking Lot, the second to be purchased by the Town to be used in the Town Hall lot. DEC has awarded a \$16,000. grant to each. The low bidder is Plugin Stations Online.

Trustee Earl, seconded by Trustee Root, offered the following resolution:

RESOLUTION NO. , 2017

WHEREAS, the Village of Lake George (the “Village”) has recently been awarded a state Zero Emission Vehicle (ZEV) grant from NYS DEC for a rebate on the acquisition and installation of Electric Vehicle Supply Equipment (EVSE) hardware and software; and

WHEREAS, the grant is in the amount of \$16,000, for the purpose of acquiring and installing a dual port EVSE station in the James Street Parking Lot, and the Village will utilize roughly \$10,220 from the grant (to be reimbursed) from the DEC to purchase the dual port EVSE station, two years of associated software and an additional four years of Assure warranty); and

WHEREAS, following the execution of the Grant Contract Agreement with DEC, the group Plug-In Stations Online (PISO) was selected as the lowest bidder by the joint Town-Village Go Green Committee and the Project Manager Dan Barusch, at a total cost of \$10,220 which is inclusive of the hardware, software, and additional years of warranty; and

WHEREAS, the Village Board hereby awards the purchase to the lowest priced vendor, Plug-In Stations Online

WHEREAS, the DEC staff was in agreement with the Go Green Committee's selected consultant, giving the Village authorization to enter into an agreement with said consultant;

THEREFORE, BE IT RESOLVED, that the Village is hereby authorized to engage in an Agreement with the chosen consultant, which was identified as Plug-In Stations Online, for the purchase of EVSE hardware/software in relation to the DEC EVSE Grant project for a fixed fee of \$10,220 and

BE IT FURTHER RESOLVED, that the Village Board authorizes the Village Mayor to sign the Consultant Agreement in form acceptable to Mayor Blais and the Village Board, and authorizes and directs the Mayor, Clerk, and Purchasing Agent to sign such other documents and take such actions as are necessary to effectuate this Resolution.

**VOTING: Ayes: 5 Blais, Perry, Root, Perry, Mastrodomenico
 Nays: 0**

RESOLUTION NO. , 2017 ADOPTED

May 31, 2017

Mayor Blais brought the Mannix Marketing proposal which was tabled from the last meeting back up. Trustees Root and Perry had followed up with this for clarification. Mayor Blais noted that he spoke with the Lake George Chamber who is offering an ad on their Events page with a large masthead slot which can be changed weekly at a cost of \$350 a month. They will also list it on a second web page. Warren County Tourism is also offering advertising on the County page and also on their Facebook page at no cost. This would cover the advertising adequately and save money. Mayor Blais remarked that he does press releases for events as well. The Board agreed to decline the proposal from Mannix Marketing and use the Chamber and Warren County's advertising offers.

Mayor Blais asked the Board to take a look at the resolution drafted by Attorney Fuller for parking cars on private property during Americade, Fourth of July, and the Adirondack Nationals Car Show. This, too, was tabled from the last meeting. Mayor Blais asked for the Board's opinion. Mayor Blais commented that this has been brought up as a result of a law suit that was brought against the Village, which was ruled in favor of the Village. Trustee Root commented that the wording has not been changed since the last meeting. It still states "...will waive any and all Local Laws pertaining to the parking of vehicles in certain zones during the above times." Trustee Earl commented that the zones are not defined, and he inquired as to how enforcement would take place. Mayor Blais reported that Saratoga offers permits for any zone, and they all pay a flat fee. Enforcement Officer Frost sent notes and recommended that the Village should suggest that those who park cars have

insurance, and provide a well-lit and safe area for vehicles and patrons. The Board agreed that they wanted a more detailed definition.

Mayor Blais introduced Jason Graber and Debbie Proulx of Polish Water Ice; they wanted to make a request to the Board. Mr. Graber told about the creamy textured soft “ice cream” that is sold from their business on Montcalm Street. It is a unique ice cream that is not available any place else around here; it is primarily sold on the Jersey shore. He asked if they could stand on the corner of Montcalm and Canada and hand out samples, possibly Thursday through Sunday. Ms. Proulx commented that it is not a well-known product in this area, but there are franchises in other states. It makes Lake George special. The product is gluten free and nondairy. The struggle they have is people don’t know what it is and have never had it. Over the past few years, they have handed out samples from their landing, but they do not have as much traffic on their street. Their business is not thriving, and they are looking for ways to sustain it. They did not realize sampling is not allowed. Mayor Blais noted that there is a law in place that may permit approval of an application to distribute. The Board is pro-business, but the challenge is that there will be other requests to distribute. There could be someone standing on every street corner offering samples. Trustee Root noted that allowing one business may open up a can of worms. We have restrictions even on businesses handing out menus in front of their businesses. Trustee Earl agreed if one business does it, then all of them will want to do it. Mayor Blais offered that may be a permit could be issued for two or three days, but that every week might be a problem. Trustee Root suggested offering their samples in the Park during “Fridays at the Lake”. Trustee Perry suggested approaching the school to offer some sampling. The Board agreed that it may be possible to try a pilot program for samples to be given out during Village sponsored events in the Park, not on the streets, and only on Mondays, Wednesdays, and Fridays beginning on June 16th. Mayor Blais remarked that he could make a list of the dates. The distribution permit would be contingent upon an assessment over the first few weeks to make sure it is going well.

Mayor Blais, seconded by Trustee _____, offered the following resolution:

(I listened but I don’t think anyone seconded the Mayor’s motion? Did you write anything down?)

RESOLUTION NO. , 2017

VOTING Ayes: 5 Blais, Earl, Mastrodomenico, Perry, Root
Nays: 0

RESOLUTION NO. , 2017 ADOPTED. May 30, 2017

Mayor Blais introduced Fire Chief Berry who was there to explain a request for funds for the rescue boat repairs. Jason passed out documentation that showed expenses that the Company has already incurred on the boat and also a quote to replace the engine. He explained that the boat is old and needd a face lift; it is more cost effective to do the repairs than to purchase a new boat. There are no issues with the structure, but the engine needs to be replaced. Chic’s Marina has been helping them to keep it up and running. The Fire Company has spent about \$17,000. to date. The cost for a new engine and drive installed is about \$42,330.; a pre-owned engine installed runs about \$39,988. Chief Berry recommended that with the

Superintendent Harrington reviewed a proposal from Chazen to work on grant applications and financing for a new Waste Water Treatment Plant. Grant administrators are offering a webinar on Thursday giving information about the grants and applications. There's about \$255M in grant funds available with an application deadline of June 23. Mayor Blais noted that we need a "point man" for the funding as we no longer have a contract with Delaware Engineering. The recommended budget by Chazen is \$24,950 over about a four-year term. They propose to assist the Village in administration of the EFC program elements and funding.

Trustee Perry, seconded by Trustee Earl, offered the following resolution:

RESOLUTION NO. , 2017

VOTING Ayes: 5 Blais, Earl, Mastrodomenico, Perry, Root
Nays: 0

RESOLUTION NO. , 2017 ADOPTED. May 30, 2017

As discussed at the prior meeting, Mayor Blais obtained a quote from Sterling Commercial Appraisals in the amount of \$1,500. to value a portion of the REC Center property. At the previously meeting a cost not to exceed \$1,200. was approved.

Trustee Root, seconded by Trustee Perry, offered the following resolution:

RESOLUTION NO. , 2017

VOTING Ayes: 5 Blais, Earl, Mastrodomenico, Perry, Root
Nays: 0

RESOLUTION NO. , 2017 ADOPTED. May 30, 2017

Trustee Root, seconded by Trustee Earl, offered the following resolution for end of the fiscal year transfers and audits:

RESOLUTION NO. , 2017

VOTING Ayes: 5 Blais, Earl, Mastrodomenico, Perry, Root
Nays: 0

RESOLUTION NO. , 2017 ADOPTED. May 30, 2017

Mayor Blais informed the Board that because the occupancy tax funds come in one year after the request is submitted, the Village needs to set up an Occupancy Tax Reserve Fund.

Trustee Root, seconded by Trustee Earl, offered the following resolution:

RESOLUTION NO. , 2017

VOTING Ayes: 5 Blais, Earl, Mastrodomenico, Perry, Root

Nays: 0

RESOLUTION NO. , 2017 ADOPTED. May 30, 2017

Trustee Root, seconded by Trustee Earl, offered the following resolution:
FOR THE TRANSFER OF \$25,000 FROM THE GENERAL FUND TO THE PARKS
RESERVE FUND???

RESOLUTION NO. , 2017

VOTING Ayes: 5 Blais, Earl, Mastrodomenico, Perry, Root
Nays: 0

RESOLUTION NO. , 2017 ADOPTED. May 30, 2017

There was a motion by Trustee Perry, seconded by Trustee Earl to adjourn at 8:05
p.m.

Respectfully submitted,

Debra J. McKinney, CPPB
Purchasing Agent
Deputy Clerk-Treasurer